

Waikato Regional Council

Direct debit payment authority



(Not to operate as an assignment or agreement)

Name _____

Location of property _____

Assessment No. _____

If you own other properties where Waikato Regional Council rates are to be paid by direct debit from the same bank account, please provide a list of these properties on the reverse side of this form.

A separate authority is required for properties where rates are to be paid from another bank account.

PAYMENT DETAILS

Please allow 10 days from when we receive your form for your direct debit to activate. Should an instalment fall due on a national public holiday or weekend it will be debited on the next working day

First payment date / /

Frequency Weekly (Thursday) Fortnightly (Thursday) Monthly (20th of the month) Quarterly (20th Aug, Nov, Feb, May) Annually (refer to invoice due date)

BANK DETAILS To the Bank Manager

Authorisation code

Name of account _____
Name of bank _____
Branch _____
Town/City _____

0	6	1	5	1	5	7
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Bank	Branch	Account No.	Suffix
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Please attach an encoded deposit slip to ensure your number is loaded correctly

I/We authorise you until further notice, to debit my/our account with all amounts which **WAIKATO REGIONAL COUNCIL** (hereinafter referred to as the Initiator) the registered Initiator of the above authorisation code, may initiate by direct debit.

I/We acknowledge and accept that the bank accepts this authority only upon the conditions listed on the reverse of this form.

INFORMATION TO APPEAR ON MY/OUR BANK STATEMENT

Payer particulars (max 12 characters)	Payer code (max 12 characters)	Payer reference (max 12 characters)
<input type="text"/>	<input type="text"/>	<input type="text"/>

YOUR SIGNATURE(S)

Date / /	Date / /
Contact ph	Contact ph

Please return your signed and completed form to the Rates Team, Waikato Regional Council, Private Bag 3038, Waikato Mail Centre, Hamilton 3240 or email it to rates@waikatoregion.govt.nz.

FOR BANK USE ONLY (Original - retain at branch)

Date / / Recorded by _____
Checked by _____

Approved
1515
06 2003

BANK STAMP

OFFICE USE ONLY DD ID

CONDITIONS OF THIS AUTHORITY

1. The Initiator

- a. Undertakes to give notice to the Acceptor of the commencement date, frequency and amount at least 10 calendar days before the first direct debit is drawn (but not more than two calendar months). This notice will be provided either: (i) in writing; or (ii) by electronic mail where the Customer has provided prior written consent to the Initiator. Where the direct debit system is used for the collection of payments which are regular as to frequency, but variable as to amounts, the Initiator undertakes to provide the acceptor with a schedule detailing each payment amount and each payment date. In the event of any subsequent change to the frequency or amount of the direct debits, the Initiator has agreed to give advance notice at least 30 days before the change comes into effect.
- b. May, upon the relationship which gave rise to this authority being terminated, give notice to the bank that no further direct debits are to be initiated under the authority. Upon receipt of such notice the bank may terminate this authority as to future payments by notice in writing to me/us.
- c. May, upon receiving an “authority transfer form” (dated after the day of this authority) signed by me/us and addressed to a bank to which I/we have transferred my/our bank account, initiate Direct Debits in reliance of that transfer form and this Authority for the account identified in the authority transfer form.

2. The Customer may:

- a. At any time, terminate this authority as to future payments by giving written notice of termination to the bank and to the Initiator.
- b. Stop payment of any direct debit to be initiated under this authority by the Initiator by giving written notice to the bank prior to the direct debit being paid by the bank.
- c. Where a variation to the amount agreed between the Initiator and the Customer from time to time to be direct debited has been made without notice being given in terms of clause 1(a) above, request the bank to reverse or alter any such direct debit initiated by the Initiator by debiting the amount of the reversal or alteration of a direct debit back to the Initiator through the Initiator’s bank PROVIDED such request is made not more than 120 days from the date when the direct debit was debited to my/our account.

3. The Customer acknowledges that:

- a. This authority will remain in full force and effect in respect of all direct debits passed to my/our account in good faith notwithstanding my/our death, bankruptcy or other revocation of this authority until actual notice of such event is received by the bank.
- b. In any event this authority is subject to any arrangement now or hereafter existing between me/us and the bank in relation to my/our account.
- c. Any dispute as to the correctness or validity of an amount debited to my/our account shall not be the concern of the bank except in so far as the direct debit has not been paid in accordance with this authority. Any other disputes lie between me/us and the Initiator.
- d. Where the bank has used reasonable care and skill in acting in accordance with this authority, the bank accepts no responsibility or liability in respect of:
 - the accuracy of information about direct debits on bank statements.
 - any variations between notices given by the Initiator and the amounts of direct debits.
- e. The bank is not responsible for, or under any liability in respect of the Initiator’s failure to give written advance notice correctly nor for the non-receipt or late receipt of notice by me/us for any reason whatsoever. In any such situation the dispute lies between me/us and the Initiator.
- f. Notice given by the Initiator in terms of clause 1(a) to the debtor responsible for the payments shall be effective. Any communication necessary because the debtor responsible for payment is a person other than me/us is a matter between me/us and the debtor concerned.

4. The bank may:

- a. In its absolute discretion conclusively determine the order of priority of payment by it of any monies pursuant to this or any other authority, cheque or draft properly executed by me/us and given to or drawn on the bank.
- b. At any time terminate this authority as to future payments by notice in writing to me/us.
- c. Charge its current fees for this service on force from time to time.
- d. Upon receipt of an “authority to transfer form” signed by me/us from a bank to which my/our account has been transferred, transfer to that bank this Authority to Accept Direct Debit.

SCHEDULE OF OTHER PROPERTIES TO BE INCLUDED

Assessment Number	Property Location

Please attach additional property information if insufficient space above