

## WAIKATO REGIONAL COUNCIL

Minutes of a Meeting of the Waikato Regional Council held in the Board Room, Deloitte building, 24 Bridge Street, Hamilton at 1.10 pm on Thursday 28 March 2013.

**MEMBERS:** Cr PR Buckley (Chairman), Cr AI Armstrong, Cr NW Barker, Cr LB Burdett, Cr SP Friar, Cr J Hennebry, Cr ST Kneebone, Cr PM Legg, Cr LA Livingston, Cr RM Rimmington, Cr PA Southgate, Cr TM Stark.

**STAFF:** Chief Executive (RF Laing), Group Manager Finance (M Garrett), Group Manager River and Catchment Services (DS Fowlds), Group Manager Biosecurity (JH Simmons), Group Manager Resource Use (C McLay), Group Manager Corporate Services (J Stewart), Group Manager Transport and Policy (V Payne), Council Secretary (D Snape)

**APOLOGIES:** Cr LA Livingston

Accepted

### **Confirmation of Agenda**

(Agenda Item 1)

Cr Friar moved/Cr Kneebone seconded.

WRC13/57

**THAT the agenda of the meeting of the Waikato Regional Council of 28 March 2013, as circulated, be confirmed as the business for the meeting.**

**The motion was put and carried (WRC13/57)**

### **Disclosures of Interest**

(Agenda Item 2)

There were no disclosures of interest.

### **Confirmation of Minutes**

**Minutes - Council Meeting – 28 February 2013**

File: 03 04 02 (Agenda Item #3.1) Docs#2353244

Cr Rimmington moved/Cr Legg seconded.

WRC13/58 **THAT the Minutes of the Council Meeting of 28 February 2013 be approved as a true and correct record.**

**The motion was put and carried (WRC13/58)**

**Minutes – Extraordinary Council Meeting – 7 March 2013**

File: 03 04 02 (Agenda Item #3.2) Docs#2358674

Cr Friar moved/Cr Rimmington seconded.

WRC13/59 **THAT the Minutes of the Extraordinary Council Meeting of 7 March 2013 be approved as a true and correct record.**

**The motion was put and carried (WRC13/59)**

**Committees Reporting to Council**

**Minutes - Hearings Appointment Subcommittee – 28 February 2013**

File: 03 02 40 (Agenda Item# 4.1) Docs#2354760

Cr Buckley presented the following report to Council of the Hearings Appointment Subcommittee dated 28 February 2013.

## HEARINGS APPOINTMENT SUBCOMMITTEE

Report of the Hearings Appointment Subcommittee of the Waikato Regional Council held in the Committee Room, Waikato Regional Council office, 401 Grey Street, Hamilton East at 9am on Thursday 28 February 2013.

**MEMBERS:** Cr PR Buckley, Cr SP Friar, Cr LA Livingston, Cr PA Southgate

**IN ATTENDANCE:** Cr NW Barker

**STAFF:** Manager, Statutory Processes (ME Poole), Programme Manager, Regional Integration (T May), Committee Administrator (M Ahipene)

### Confirmation of Agenda

(Agenda Item 1)

Cr Livingston moved/Cr Friar seconded

**HAS13/01 THAT the agenda of the Hearings Appointment Subcommittee of 28 February 2013 as circulated be confirmed as the business for the meeting.**

**The motion was put and carried (HAS13/01)**

### Disclosures of Interest

(Agenda Item 2)

Given his involvement in the Navigation Safety Bylaw Review process (as a submitter) Cr Friar noted his conflict of interest in relation to agenda item 3, Membership of the Navigation Safety Bylaw Review Hearings Committee.

## SECTION A: (UNDER DELEGATION FOR THE INFORMATION OF COUNCIL)

### Membership of the Navigation Safety Bylaw Review Hearings Committee

File: 56 50 16 (Agenda Item 3) Doc: 2300961

Manager Statutory Processes (M Poole) presented the report which sought reconsideration of the Hearing Committee membership, previously established to undertake the Navigation Safety Bylaw Review 2013.

In implementing the Subcommittee's decision, staff had undertaken to establish interest and availability of the four appointees. Crs Barker and Kneebone confirmed their interest and availability however Cr Hennebry declined the appointment. Commissioner Fenton also declined the appointment as she now had other commitments during the period set down for the hearing.

Due to the withdrawal of Commissioner Fenton, the Subcommittee was asked to consider a replacement appointment of the independent commissioner with particular expertise in matters of significance to Maori.

Council's selection criteria and other factors, (including conflicts of interest, availability, relevant experience/knowledge, current certification in "Making Good Decisions") had resulted in limited potential candidates being eligible for consideration.

Report of the Hearings Appointment Subcommittee 28 February 2013 – page 2

Cr Livingston moved/Cr Southgate seconded

- HAS13/02
1. **THAT the report “Membership of the Navigation Safety Bylaw Review Hearings Committee” (Doc # 2300961 v2 dated 21 February 2013) be received, and**
  2. **THAT the membership of the Navigation Safety Bylaw Review Hearing Committee established at the 11 December 2012 Hearings Appointment Subcommittee meeting (HAS12/28) be amended by the deletion of Ms Dayle Fenton and Councillor Hennebry, and**
  3. **THAT a replacement Independent Commissioner with particular expertise in matters of significance to Maori [Ms Andra Neeley] be appointed, subject to interest, availability and suitability.**

The motion was put and carried (HAS13/02)

**Proposed Waikato Regional Policy Statement 2012 – Appeals Committee - Draft**

File: 22 10 35 (Agenda Item 4) Doc: 2318898

The Subcommittee considered the report which sought the establishment of an Appeals Committee to provide guidance to Council staff on how to proceed with matters raised by appellants to the Proposed Regional Policy Statement, and to approve any negotiated or mediated settlements.

It was proposed that the Appeals Committee comprise the Councillors and the independent Chairman, appointed to the Proposed Regional Policy Statement Hearings Committee.

Cr Livingston moved/Cr Buckley seconded

- HAS13/03
1. **THAT the report Proposed Waikato Regional Policy Statement 2012 - Appeals Committee (Doc #2318898 dated 18 December 2012 be received, and**
  2. **THAT:**
    - a) **pursuant to Schedule 7, clauses 30 and 31 of the Local Government Act 2002 and the first schedule of the Resource Management Act 1991, an Appeals Committee be established for the appeals to the Proposed Waikato Regional Policy Statement 2010, comprising Independent Commissioner AR Watson (Chair), Councillor PA Southgate, Councillor SR Friar and Councillor PM Legg; and**
    - b) **the Proposed Waikato Regional Policy Statement 2010 Appeals Committee be delegated authority to consider and decide upon settlement of appeals by staff (including Consent Orders) and/or provide guidance necessary to resolve the appeals in Environment Court proceedings.**

The motion was put and carried (HAS13/03)

Meeting closed 9.07am

\* \* \* \* \*

*Return to report of Council meeting 28 March 2013*

Report of the Hearings Appointment Subcommittee 28 February 2013

Cr Stark disagreed that an Appeals Committee should be made up of the original Hearings Committee.

Cr Friar and Cr Southgate explained the imperative of having the same people who had heard the original evidence sitting on the Appeals Committee and referred to the 'Making Good Decisions' course.

Cr Stark considered that having accreditation from 'Making Good Decisions' should be a pre-requisite for prospective councillors if such weight was to be attached to it.

It was suggested that the Statutory Processes Manager should present the Hearings Appointment Subcommittee reports, to be available to answer any questions councillors may have.

Cr Buckley moved/Cr Southgate seconded.

WRC13/60

**THAT the decisions contained in Section A of the report of the Hearings Appointment Subcommittee held 28 February 2013 be noted.**

**The motion was put and carried (WRC13/60)**

**Minutes - Hearings Appointment Subcommittee – 13 March 2013**

File: 03 02 40 (Agenda Item #4.1.1) Docs#2366798

Cr Buckley presented the following report to Council of the Hearings Appointment Subcommittee dated 13 March 2013.

## HEARINGS APPOINTMENT SUBCOMMITTEE

Report of the Hearings Appointment Subcommittee of the Waikato Regional Council held in the Committee Room, Waikato Regional Council office, 401 Grey Street, Hamilton East at 10.30am on Wednesday, 13 March 2013.

**MEMBERS:** Cr PR Buckley, Cr SP Friar, Cr LA Livingston, Cr PA Southgate

**STAFF:** Deputy Chief Executive Officer (C Crickett), Group Manager, Resource Use (C McLay), Manager, Statutory Processes (ME Poole), Committee Administrator (M Ahipene)

### Confirmation of Agenda

(Agenda Item 1)

Cr Friar moved/Cr Livingston seconded

**HAS13/04 THAT the agenda of the Hearings Appointment Subcommittee of 13 March 2013 as circulated be confirmed as the business for the meeting.**

**The motion was put and carried (HAS13/04)**

### Disclosures of Interest

(Agenda Item 2)

Given his involvement in the Navigation Safety Bylaw Review process (as a submitter) Cr Friar noted his conflict of interest in relation to agenda item 3, Membership of the Navigation Safety Bylaw Review Hearings Committee.

## SECTION A: (UNDER DELEGATION FOR THE INFORMATION OF COUNCIL)

### Replacement Commissioner - Navigation Safety Bylaw Review Hearings Committee

File: 56 50 16 (Agenda Item 3) Doc: 2360611

Manager Statutory Processes (M Poole) presented the report which sought reconsideration of the Hearing Committee membership, previously established to undertake the Navigation Safety Bylaw Review 2013. In implementing the Subcommittee's decision, it had been established that the candidate was not considered appropriate to represent an iwi perspective, for this case.

It was therefore recommended that a replacement Independent Commissioner with particular expertise in matters of significance to Maori be appointed. Mr Nicholas Manukau was identified as a potential candidate. During questions, answers and discussion it was confirmed that Mr Manukau:

- was contracted by the Ministry for Primary Industries to assist Waikato-Tainui Raupatu Trust to provide fisheries advice to the tribe, however, his area of work had not included Navigation Safety (no conflict of interest).
- was interested and available.
- had relevant experience and knowledge.
- held current certification in "Making Good Decisions".

Cr Livingston moved/Cr Southgate seconded

- HAS13/05
1. **THAT the report “Replacement Commissioner - Navigation Safety Bylaw Review Hearings Committee” (Doc # 2360611 dated 8 March 2013) be received, and**
  2. **THAT a replacement Independent Commissioner with particular expertise in matters of significance to Maori [Mr Nicholas Manukau] be appointed to the Navigation Safety Bylaw Review Hearings Committee.**

**The motion was put and carried (HAS13/05)**

It was noted that whilst Council currently had a number of iwi Commissioners on its register, the selection criteria and other factors (including conflicts of interest, availability, relevant experience/knowledge, current certification in “Making Good Decisions”) had resulted in limited potential candidates, being eligible for consideration for this particular case.

The scenario of Council holding a list/register of Commissioners endorsed by iwi was considered potentially beneficial for hearing processes (those not subject to the River Settlement Act) where Council determined that the composition of the Hearing Committee should include a Commissioner with expertise in relevant matters of significance to Maori (where appropriate/necessary on a case by case basis).

Cr Buckley moved/Cr Southgate seconded

- HAS13/05.1 **THAT Council invite iwi partners to submit/endorse a list of accredited Commissioners.**

**The motion was put and carried (HAS13/05.1)**

Meeting closed 10.45am.

Doc: 2366798

\* \* \* \* \*

*Return to report of Council meeting 28 March 2013*  
Report of the Hearings Appointment Subcommittee – 13 March 2013

Cr Friar moved/Cr Southgate seconded.

- WRC13/61 **THAT the decisions contained in Section A of the report of the Hearings Appointment Subcommittee held 13 March 2013 be noted.**

**The motion was put and carried (WRC13/61)**

**Minutes – Regional Transport Committee – 4 March 2013**

File: 03 04 11 (Agenda Item #4.2) Docs#2326022

Cr Barker presented the following report to Council of the Regional Transport Committee dated 4 March 2013.



## REGIONAL TRANSPORT COMMITTEE

Report of the Regional Transport Committee of the Waikato Regional Council held in the Council Chamber, Waikato Regional Council office, 401 Grey Street, Hamilton East at 10:00am on Monday 4 March 2013

- PRESENT:**
- Waikato Regional Council**  
Cr NW Barker (Chair), Cr PA Southgate
  - Hamilton City Council**  
Mayor J Hardaker
  - Hauraki District Council**  
Mayor J Tregidga
  - Matamata District Council**  
Mayor H Vercoe
  - Otorohanga District Council**  
Cr S Blackler
  - South Waikato District Council**  
Cr A Blair
  - Taupo District Council**  
Cr B Hickling
  - Thames Coromandel District Council**  
Cr P French
  - Waikato District Council**  
Mayor A Sanson
  - Waitomo District Council**  
Mayor B Hanna
  - New Zealand Transport Agency**  
HW Wilson
  - Access and Mobility**  
G Pomeroy
  - Cultural representative**  
W Puke
  - Economic Development**  
S Tritt
  - Environmental Sustainability**  
J Bailey
  - Health representative**  
B Garbutt
  - Safety & Personal Security**  
M Lynam
- STAFF:**
- Group Manager – Policy & Transport (V Payne), Programme Manager Transport Policy (B McMaster), Committee Administrator (D Atkinson)
- IN ATTENDANCE**
- Cr L Livingston (Waikato Regional Council)
- APOLOGIES:**
- Mayor N Sinclair (South Waikato District Council), Mayor G Leach (Thames Coromandel District Council), Cr G Webber (Waipa District Council), L Tooman (Safety & Personal Security Representative)

Accepted

Report of Regional Transport Committee 4 March 2013 – page 2

**Retirement of Safety & Personal Security Representative**

The Chair noted the Regional Transport Committee (RTC) Community Safety & Personal Security Representative (L Tooman) was about to retire from NZ Police and would no longer be part of the RTC.

Cr Southgate moved/Cr Blackler seconded

RTC13/1 **THAT this Committee write to both the NZ Police and Mr. Leo Tooman acknowledging both the contribution and service given by Mr Tooman during his membership of the RTC.**

**The motion was put and carried (RTC13/1).**

**Confirmation of Agenda**

(Agenda Item 1)

H Wilson moved/Cr Southgate seconded

RTC13/2 **THAT the agenda of the Regional Transport Committee of Monday, 4 March 2013 be confirmed as the business for the meeting.**

**The motion was put and carried (RTC13/2).**

**Disclosures of Interest**

(Agenda Item 2)

There were no disclosures of interest

**SECTION A: (UNDER DELEGATION FOR THE INFORMATION OF COUNCIL)**

**Ministry of Transport (MOT) Update**

File: 03 04 11, (Agenda Item 3)

The purpose of this item presented by M Matthews (CEO MOT) was to provide the Committee with an update of the Ministry's current activities and direction. During the presentation and subsequent questions and answers the Committee noted or discussed:

- The Ministry is the Government's advisor on all transport matters. The Government is seeking to achieve a transport system that maximises economic and social benefits for New Zealand and minimises harm.
- Key components of achieving such a transport system are effectiveness, efficiency, safety and resilience.

Priorities for transport in 2013 are:

**Better quality regulation**

- Vehicle licensing reform
- Agricultural vehicle reform
- Increasing ship owner's responsibility for oil spills
- Develop an action plan to accelerate the uptake of new transport technology

Report of Regional Transport Committee 4 March 2013 – page 3

- Improve the quality of the vehicle fleet.

Investment in Infrastructure

- Funding Canterbury's recovery
- Roads of national significance (including the Waikato Expressway)
- KiwiRail turnaround plan. The plan is focussed on freight and does not include a passenger component. Crown funding for rail is channelled through MOT. The need to integrate rail into planning was noted.
- Testing commercial parameters for Clifford Bay Ferry Terminal
- Auckland transport issues (significant issues to be worked through).
- Government Policy Statement on Land Transport Funding 2015

Safer Transport System

- Development of the Safer Journeys 2013/15 action plan
- Delivery of the Safer Journeys 2013/15 action plan, including speed management initiatives, signature projects and alcohol/drug related impairment.
- The Chair advised Mr Matthews of the Committee's disappointment the proposed .50 BAC limit had not been implemented at the first opportunity and supported its introduction as soon as possible.
- In response to a question from the Access and Mobility representative M Matthews advised consistency across the country on speed management was an aim of uniform engineering eg common treatments.

Opening markets

- Public transport operating model
- New and enhanced international bi-lateral air service agreements
- Build international support for move to multi lateral international air services agreements
- Improving access to markets and productivity for major freight corridors

Chair moved/W Puke seconded

RTC13/3

**THAT the report "Ministry of Transport Update" (Doc #2335170 dated 18 February 2013) and the presentation from M Matthews (Chief Executive Ministry of Transport) be received for information**

**The motion was put and carried (RTC13/3).**

Road Safety Update

File: 03 04 11, (Agenda Item 4)

Although no formal presentation was made, the Road Safety Update Travel Behaviour Change Coordinator (Jo Carling) informed the Committee that an agreement has been signed with the Waikato Bay of Plenty Magic Netball franchise for players in the Magic to be "poster people" in forthcoming drink driving campaigns.

HW moved/Mayor Sanson seconded

RTC 13/4

**THAT the report "Road Safety Update " (Doc #2334502 dated 18 February 2013) be received for information"**

**The motion was put and carried (RTC13/4).**

**Draft Waikato Regional Road Safety Strategy**

File: 03 04 11, (Agenda Item 5)

The purpose of this item presented by Travel Behaviour Change Coordinator (J Carling) was to enable the Committee to consider any amendments that may be needed to the Draft Waikato Regional Road Safety Strategy.

The NZTA representative spoke on the issue of safe speeds being a matter that required good political oversight. He suggested that at least one political person from each of the 5 safety sub regions should be on the Governance Group

HW Wilson moved/Mayor Sanson seconded

RTC13/5

**THAT the report “Draft Waikato Regional Road Safety Strategy 2013-16 Submissions and Decisions report” (Doc #2336389 dated 18 February 2013) be received and staff prepare the final strategy document for consideration at the Committee meeting of 6 May 2013. The final document to implement changes agreed by this meeting as scheduled hereunder.**

**Safe Speeds**

**That all RCAs nominate an appropriate representative to oversee their interest on the regional technical speed management group.**

**That a political governance group from the Regional Transport Committee is formed to oversee the work of the technical group in the development of a regional speed plan.**

**Safe Roads and Roadsides**

**That a stronger advocacy action be incorporated into the document to highlight the need for targeted road safety funding to improve safety on the regional network.**

**That text and actions in the document be strengthened to reflect the importance of safe access and protection for vulnerable road users**

**Safe Road Use**

**That an action be added to the strategy for the regional road safety steering group to identify and discuss alcohol policies with the appropriate officers in territorial authorities. This action to be led by the DHB representative on the steering group.**

**That education actions concerning speed are strengthened and that an action is introduced to continue to provide public education about the dangers of cell phone use whilst driving.**

**Formatting Recommendation:**

**That Section 5 be incorporated into Section 4 of the document to improve readability.**

The motion was put and carried (RTC 13/5).

**SECTION B: (FOR RECOMMENDATION TO COUNCIL)**

**Proposed Variation to the 2012-2015 Regional Land Transport Programme**

File: 03 04 11, 21 20 80 (Agenda Item 6)

This item was presented by Programme Manager Transport Policy (B McMaster). HW Wilson noted the River Road culvert approval is a transactional process only and the level of approval required in this instance inappropriate. This will be addressed in the Land Transport Management Act reforms.

HW Wilson moved/Mayor Sanson seconded

RTC 13/6

**THAT the report “Proposed variation to the 2012-2015 Regional Land Transport Programme” (Doc #2349341 dated 18 February 2013) be received. (and)**

**Recommended That**

- 1 **The correction of a publishing error in the published version of the 2012-15 Regional Land Transport Programme in respect to the phase of the Cambridge to Cobham section of the Hamilton Ring Road 4 Laning and Extension be approved. The completed correction to include both design and construction phases of the project in accordance with the original decision of the RLTP Hearings Committee.**
- 2 **The Waikato Regional Council approves the Hamilton City Council request for a variation to the 2012 – 15 Regional Land Transport Programme in respect of the River Road Culvert Replacement**

The motion was put and carried (RTC13/6).

**SECTION A: (UNDER DELEGATION FOR THE INFORMATION OF COUNCIL)****State Highway 1/29 Joint Working Party Proposal**

File: 03 04 11, (Agenda Item 7)

The purpose of this item presented by Programme Manager – Transport Policy (B McMaster) was to seek feedback from Regional Transport Committee members on whether or not they see value in proceeding with the concept of forming a State Highway (S/H) 1/29 Working Party, and if so, what may be covered by a Terms of Reference. Bay of Plenty RTC had agreed in principle to the proposal at its meeting of 14 December 2012. HW Wilson (NZTA representative) noted the inclusion of rail in any terms of reference was most important. However SH1/29 was not likely to be on the national agenda for inclusion as a road of national significance (RON) for the next 10 years. Mayor Tregidga expressed surprise at the ten year timescale suggested. He confirmed that there had always been support in the RTC for the Waikato Expressway on the basis that the Expressway and an upgraded SH 29 would relieve traffic on SH 2. Until that happens traffic flows on SH 2 will continue to increase and pressure for improvements will continue to grow.

Mayor Vercoe moved/Cr Southgate seconded

- RTC13/7      **THAT the report “SH1/29 Joint Working Party Proposal” (Doc #2335224 dated 18 February 2013) be received. (and)**
1.      **The Regional Transport Committee agrees in principle to the formation of a SH1/29 Joint Working Party (and)**
  2.      **Notes that the proposal will implement policy of the Waikato Regional Land Transport Strategy related to inter-regional corridors collaboration, and promoting and developing SH1/29.**  
**The motion was put and carried (RTC 13/7).**

**Tamihana Rail Passing Loop East Coast Main Trunk – update on safety issues**

File: 03 04 11, (Agenda Item 8)

The purpose of this item presented by Group Manager Policy and Transport (V Payne) was to update the Committee on outcomes of an investigation into pedestrian safety issues at the Tamihana Dual Track Section of the of the East Coast Main Trunk rail line. Subsequent to the presentation Mayor Vercoe summarised the situation as being.

- KiwiRail has constructed a passing loop at Tamihana on a site that encompasses an unauthorised crossing that has been used by the local community for several decades. Although visibility is good for several kilometres each way the new double track and increasing train numbers has exacerbated pedestrian safety. KiwiRail has indicated the crossing point is illegal and people using it will be prosecuted for trespass.
- Both KiwiRail and Matamata Piako District Council have indicated they will not contribute to the significant cost of an acceptable safety solution.
- As a way forward the Working Group that has been formed to investigate/co-ordinate this matter has decided to continue to explore possible funding options that could include a direct approach to the Crown (through Treasury/Ministry of Transport avenues) or via the Ngati Haua Treaty settlement process. If there is no success with this avenue a situation of stalemate will exist.

Mayor Hanna moved/W Puke seconded

- RTC13/8      **THAT the report “Update on safety issues for the Tamihana Dual Track Section of the East Coast Main Trunk Rail Line” (Doc #2335217 dated 18 February 2013) be received for information.**  
**The motion was put and carried (RTC 13/8).**

The Chair indicated item 10 (Transport Projects Update) would be considered prior to item 9 (SH 3 Venture Taranaki Project “The Road Ahead”) as the meeting had progressed quicker than anticipated

S Tritt in meeting at 11.10am

Report of Regional Transport Committee 4 March 2013 – page 7**Transport Projects Update**

File: 03 04 11, (Agenda Item 10)

The purpose of this item presented by Programme Manager – Transport Policy (B McMaster) was to provide the Committee with an update on current regional transport projects.

During discussion subsequent to the presentation the following matters were noted or discussed:

- The FAR review is a complex issue where it is difficult for the RTC to come to a unified view. Staff will organise a RTC Workshop on the issue in conjunction with the Waikato Mayoral Forum.
- B Garbutt (Health representative) indicated that Population Health Waikato would welcome having a collaborative input into ongoing activities resulting from the “Costs of Physical Inactivity” report.
- A further update on the monitoring of regional performance will be submitted to the May meeting.

Cr Southgate moved/Mayor Tregidga seconded

RTC13/9

**THAT the report “Transport Projects Update” (Doc #2335213 dated 24 January 2013) be received for information.**

**The motion was put and carried (RTC 13/9).**

**SH 3 Venture Taranaki Project “The Road Ahead”**

File: 03 04 11, (Agenda Item 9)

The purpose of this item was to provide the Committee with an update on the SH 3 Venture Taranaki – “The Road Ahead” project. The Chair welcomed S Trundle, A Probert, R Maxwell and M Nield to the meeting. S Trundle (CEO Venture Taranaki Trust) presented to the Committee the basis of the report which had been formally released in August 2012. The report is available at [www.taranaki.info/business](http://www.taranaki.info/business). During the presentation the Committee noted:

- Without a “transformation” of Taranaki (population and traffic count) SH3 is not likely to attract significant investment under the current investment framework.
- The broader economic benefits of SH3 are under-represented as detailed in the report.

**Where to from here**

- Immediate action plan for investment (\$20Million investment package needed)
- R Funding critical to regional New Zealand Strategic conversation from Taranaki leadership with Central Government

Cr Southgate moved/J Bailey seconded

RTC13/10

**THAT the report “SH 3 Venture Taranaki – The Road Ahead” (Doc #2335222 dated 18 February 2013) be received.**

**The motion was put and carried (RTC 13/10).**

Report of Regional Transport Committee 4 March 2013 – page 8**Waikato Regional Public Transport Plan 2011-21 Implementation**

File: 03 04 11, (Agenda Item 11)

The purpose of this item presented by Programme Manager Transport Operations (E Swaris) was to inform the Committee on current implementation of the Waikato Regional Public Transport Plan 2011-21. The Committee noted WRC is currently implementing the plan in conjunction with partner organisations. It was further noted that WRC has commenced a strategic review of its Public Transport network, as an agreed action stemming from the recently adopted Waikato Regional Public Transport Plan. Russell Turnbull of Traffic Design Group presented details of the Strategic Network Review process to the Committee.

Cr Southgate moved/Cr Hickling seconded

RTC13/11

**THAT the report “Implementation of Waikato Regional Public Transport Plan 2011-21” (Doc #2336399 dated 29 January 2013) be received for information.**

**The motion was put and carried (RTC 13/11).**

**Waikato Mayoral Forum – Road Maintenance Project Update**

File: 03 04 11, (Agenda Item 12)

In the absence of D Inglis (Road Corridor Manager Waipa District Council) the Road Maintenance Project update was presented by Mayor Tregidga (Hauraki District Council). The Committee noted:

- The Waikato Mayoral Forum has appointed a Governance Group of Mayor Tregidga (Hauraki DC), Mayor Sanson (Waikato DC) and Mayor Hanna (Waitomo DC) as the Governance Group to lead this project.
- The project is about seriously working together to achieve efficiencies.
- Within the road maintenance and operations activities undertaken within the Waikato Region there are expected to be a number of opportunities to enhance the services provided to communities through increased collaboration.

Mayor Vercoe moved/Cr Barker seconded

RTC13/12

**THAT the report “Waikato Mayoral Forum Road Maintenance Update” (Doc #2347440 dated 18 February 2013) be received.**

**The motion was put and carried (RTC 13/12).**

Mayor Vercoe out of meeting at 12.22pm

**Regional Walking and Cycling**

File: 03 04 11, (Agenda Item 13)

The purpose of this item presented by Senior Transport Planner (I Kennedy) was to update the Committee on implementation activity associated with the 2009-15 Regional Walking and Cycling Strategy for the Waikato region. During questions and answers subsequent to the presentation the Committee discussed or noted:



Report of Regional Transport Committee 4 March 2013 – page 9

- The Hauraki Rail Trail has been an outstanding success with 11,500 users in January alone.
- A 3.5km new section of the Te Awa Trail from Pukete Road to Horotiu is underway. W Puke informed the RTC that it was not as far advanced as indicated in the staff report, and he invited members to a visit the site with him..
- W. Puke (Cultural representative) offered to show a local Pa site in the vicinity of the new Te Awa Trail section to Committee members upon request.
- Patronage on the Waikato River Trails from December 1<sup>st</sup> 2011 to January 7<sup>th</sup> 2013 has been 33,118. The Waikato River Trails Trust continues to focus on financial stability and will require ongoing support from key stakeholders to deliver.
- The Pureroa Timber trail is expected to be fully open in early April.
- The results of a school transport survey of all primary schools were presented and the Committee discussed the potential benefits of expanding the survey to secondary schools in the region.

Mayor Tregidga moved/Cr Southgate seconded

RTC13/13 **THAT the report “Update on Regional Walking and Cycling” (Doc #2337044 dated 18 February 2013) be received for information.**  
**The motion was put and carried (RTC 13/13).**

Meeting closed at 12.22pm

Docs #2326022

\* \* \* \* \*

*Return to report of Council meeting 28 March 2013*  
Report of Regional Transport Committee 4 March 2013

Cr Barker moved/Cr Hennebry seconded.

WRC13/62 **THAT the decisions contained in Section A of the report of the Regional Transport Committee held 4 March 2013 be noted.**

**The motion was put and carried (WRC13/62)**

The Section B item RTC13/6 in the minutes of the Regional Transport Committee 4 March 2013 – Proposed Variation to the 2012-2015 Regional Land Transport Programme was considered separately.

**Variation to the 2012-2015 Land Transport Programme**

File 21 20 80h : (Agenda Item #4.2.1) Docs#2365280

Cr Barker moved/Cr Kneebone seconded.

WRC13/62.1 **THAT:**

1. That the report “Variation to Regional Land Transport Programme 2012/13 – 2014/15” (Doc #2365280 dated 15 March 2013) be received for information, and
2. That the variation to the Regional Land Transport Programme 2012/13 – 2014/15 be approved and the new activity of an emergency replacement of the Hamilton City Council River Road Culvert Replacement be included into the Programme, and
3. Noted that the Regional Transport Committee approved the correction of a publishing error in the published version of the 2012-15 Regional Land Transport Programme in respect to the phase of the Cambridge to Cobham section of the Hamilton Ring Road 4 laning and Extension. The correction will now include both design and construction phases of the project in accordance with the original decision of the RLTP Hearings Committee

The motion was put and carried (WRC13/62.1)

**Minutes – Hamilton Public Transport Joint Committee – 4 March 2013**

File: 03 04 21 (Agenda Item #4.3) Docs#2326179

Cr Southgate presented the following report to Council of the Hamilton Public Transport Joint Committee dated 4 March 2013.

## HAMILTON PUBLIC TRANSPORT JOINT COMMITTEE

Report of the Hamilton Public Transport Joint Committee held in the Council Chamber Waikato Regional Council office, 401 Grey Street, Hamilton East at 1.00pm on Monday 4 March 2013

**RECOMMENDATIONS contained in reports are NOT to be construed as COUNCIL DECISIONS. Please refer to Council minutes for RESOLUTIONS.**

**PRESENT:**

**Hamilton City Council**

Councillors MH Forsyth and JR Gower

**Waikato Regional Council**

Councillors PA Southgate and LA Livingston

**RTC Access and Mobility Representative**

G Pomeroy

**NZ Transport Agency**

A McKillop

**IN ATTENDANCE**

Councillor Norm Barker (Waikato Regional Council)

**STAFF:**

Hamilton City Council

General Manager City infrastructure (C Allen), City Transportation Manager (P Consedine), Sustainable Travel team Leader (K Merriman)

Waikato Regional Council

Group Manager – Policy & Transport (V Payne), Programme Manager Transport Operations (E Swaris), Programme Manager Transport Policy (B McMaster) Committee Administrator (DG Atkinson)

**APOLOGIES:**

**Confirmation of Agenda**

(Agenda Item 2)

A McKillop moved/G Pomeroy seconded

HPTJC13/1

**THAT the agenda of the Regional Public Transport Committee of Monday 4 March 2013 be confirmed as the business for the meeting.**

**The motion was put and carried (HPTJC 13/1)**

**Disclosures of Interest**

There were no disclosures of interest.

**SECTION A: (UNDER DELEGATION FOR THE INFORMATION OF COUNCIL) AND  
Hamilton public transport overview report**

File: 03 04 21 (Agenda Item 3)

The purpose of the report was to provide the Committee with an overview of public transport matters in Hamilton. During questions and answers the Committee noted or discussed:

- 748 passengers used the new Lake and Hamilton Gardens trial service during January 2013. Promotion of the new route will commence in the immediate future. Anecdotal evidence indicates a successful uptake on the new route without undue affects on the existing 10 and 17 services.
- It was noted commercial sensitivity prevents the release of contractor charges for individual services. However staff can report to the Committee in terms of whether services are running profitably or otherwise. The Public Excluded provisions of the Local Government Official Information Meetings Act 1987 enables the Committee to consider information that should not be made public for Commercial reasons.
- Farebox recovery improvements are attributable to a number of factors including (too soon to see these results impacts) temporary suspension of low patronage services in January and shifting resources on to the highest performing routes (route optimisation).
- It is intended to move to phase 2 of the new Total Mobility Scheme in both the South Waikato and Taupo District Council (and Hamilton??) areas during the 2013/14 financial year.
- It is intended Intervention 3 (Travel Planning at Schools) will start at Hillcrest High. The Committee supported the concept of a travel planning survey of secondary schools.
- In response to a question staff advised and the NZTA Representative confirmed a new ticketing system will take 3 to 5 years to implement. The existing real time system is functional and operating. Provision had been made in the LTP for the upgrading of real time but the criticality of E ticketing has resulted in Council transferring the budget provision to E ticketing.
- While considering the patronage section of the report the Chair noted the Committee will need a staff reflection of patronage in the lead up to the Strategic Network Review. It was noted the Wairakei service at Taupo was suspended in mid December and a review being conducted with Taupo District Council will have an outcome of the service resuming in a different form.
- Hamilton City has let a contract for 6 new bus shelters which are expected to be installed during April. It was agreed details of the shelters (type) and sites would be circulated to members.

Cr Gower moved/Cr Livingston seconded

HPTJC 13/2

**That the report “Hamilton public transport overview report” (Doc #2345978 dated 14 February 2013) be received for information.**

**The motion was put and carried (HPTJC 13/2)**

**Marketing and information**

File: 03 04 21 (Agenda Item 4)

The purpose of this item (presented by V Jones of Verdict Communications) was to provide the Committee with background information and progress against the 2012/13 public transport marketing plan as it relates to Hamilton. During the presentation, subsequent questions, answers and discussion the Committee noted or considered:

- Projects in the BUSIT marketing plan are tracking well for delivery. Key activities include encouraging off-peak use through the “I’m Driven” campaign, focusing communications on calendar events or service delivery milestones, improving passenger information – roadside, timetable and website. A recent campaign focussed on the University O Week.
- In addition to transport the Night Rider makes a significant contribution to community safety and the hospitality industry.
- Working in partnership with the Hamilton City Council and the Verandah Cafe a promotion commenced in late February to raise awareness of the new Lake and Gardens trial service.
- The difficulty of accurately measuring in dollar terms specific benefits from marketing against individual projects was noted in a staff response.

Recent months have seen a team focus on core business supporting the delivery of service optimisation and farebox measures. With these changes now in place, efforts will be focussed on promoting patronage in areas of the network that can be managed in a sustained and affordable way.

Cr Livingston moved/Cr Gower seconded

HPTJC 13/3

**That the report “Marketing and information” (Doc #2337723 dated 31 January 2013) be received for information.**

**The motion was put and carried (HPTJC 13/3)**

**Strategic influences on public transport**

File: 03 04 21 (Agenda Item 5)

The purpose of this item was to provide the Committee with an update on current strategic influences on public transport. During the presentation, questions, and answers the following matters were noted, considered or discussed.

**Strategic Network Review**

R Turnbull (Traffic Design Group) joined the meeting for this item. WRC has commenced a strategic review its Public Transport Network. The objective of the Strategic Network Review (SNR) is to review the public transport services of the Waikato region and determine the optimal form of a future network to meet the needs of the region – taking account of urban and rural land use, population and demographic changes. A key outcome of the SNR is an investment and planning methodology that can be used to ensure that public transport outcomes are optimised on the current and future network, so that available resources are prioritised to areas of greatest effect.

Report of Hamilton Public Transport Committee 4 March 2013 – page 4

Existing services must be optimised before NZTA will invest in any new services. WRC recognises that the outcomes of this project may change the manner in which public transport services are provided to people and communities within the Waikato Region.

The SNR will be a key technical input for the Waikato Regional PT Plan review which is due to commence in 2014. The SNR is being guided through a Project Steering Group comprising senior Managers from NZTA, Hamilton City Council, Waikato District Council, South Waikato District Council and WRC. The project Group will be led by Traffic Design Group with assistance from specialist resources in land use policy, PT service design and international best practise. The RTC and the HPTJC will receive regular updates.

The SNR is a technical report that will be developed in consultation with stakeholder partners, but will not be open to public consultation. The opportunity for public debate will be provided through the Regional PT Plan review in 2014.

In response to questions it was agreed a SNR workshop would be held on 6 May for this Committee and invited stakeholders. Group Manager Policy and Transport (V Payne) advised his intention to have the SNR process complete prior to the Triennial Elections in October 2013. In regard to the SNR G Pomeroy pointed out the difficulty for the disabled to be identified or counted when they were excluded as a group from the national census.

Public Transport Operating Model (PTOM) Update

In October 2011 Cabinet approved the introduction of PTOM. Guidance is currently being developed by NZTA as to how PTOM can be implemented. The Waikato Region is one of the implementation working group members.

Ministry of Education funded school bus services.

As recently noted in the press the Ministry of Education (MoE) is considering potential changes to MoE funded school bus services in our region. Under consideration are up ten services that currently bring school children into Hamilton.

The Ministry has a clearly defined policy with regard to the provision of school buses, which states that:-

*“Students are not eligible for school transport assistance (with some exceptions) if suitable public transport is available. As public transport services expand and potential overlaps with Ministry school transport routes are identified, the Ministry will work with the regional council to establish a mutually agreed approach to route design in the area.*

*If necessary, a services and support plan for a period of transition will be agreed between the regional council and the Ministry. Ministry approval will be required for route design changes arising from changes to public transport routes“.*

Source [www.minedu.govt.nz/schooltransport](http://www.minedu.govt.nz/schooltransport)

Group Manager Policy and Transport advised that Senior WRC and NZTA staff had attended a meeting with MoE staff in Wellington on 21 February 2012 regarding the process being undertaken.

Report of Hamilton Public Transport Committee 4 March 2013 – page 5

A further meeting is scheduled for late April and outcomes will be reported to the Committee meeting of 6 May 2013.

Cr Forsyth moved/Cr Gower seconded

- HPTJC 13/4 **That the report “Strategic influences on public transport” (Docs #2337779 & 2346777 dated 31 January 2013) be received for information.**  
**The motion was put and carried (HPTJC 13/4)**

**SECTION B: (FOR RECOMMENDATION TO COUNCIL)**

**Hamilton bus network one hour transfer change review**

File: 03 04 11 (Agenda Item 6)

Cr Livingston moved/Cr Gower seconded

- HPTJC 13/5 **RESOLVED THAT the report “Hamilton bus network one hour transfer change review” (Doc #2349604 dated 20 February 2013) be received for information.**  
**The motion was put and carried (HPTJC 13/5)**

**Motion:** Cr Livingston moved/Cr Gower seconded

Recommended That the Waikato Regional Council adopt the recommendation from the independent review (by Traffic Design Group) that there be no exception made to the current one hour transfer fare rule as currently specified in Section 7.3.1 of the operative Regional Public Transport Plan 2011-2021.

In discussing the motion Subcommittee members indicated a reluctant pragmatic viewpoint of supporting the recommendation as there is currently no ticketing ability to define, implement, target and administer an exemption of the nature required. G. Pomeroy (Access and Mobility Representative) indicated that because the community she represents (disability community) is not recognised as a specifically identified group in most statistical information, she was unable to present any credible evidence. The disability community continues to work at finding ways to gather the statistical and other information that is needed in situations like this.

Councillor Livingston out of meeting at 3.07pm

There was agreement that in the short to medium term there would likely be the technical ability to provide an exception of the type required. The Subcommittee indicated willingness to consider the matter again over time and will try to progress a multi stakeholder conversation on the issue as ticketing technical ability develops.

**Amendment: Cr Forsyth moved/Chair seconded**

HPTJC 13/6 **Recommended That** the Waikato Regional Council adopt the recommendation from the independent review (by Traffic Design Group) that there be no exception made to the current one hour transfer fare rule as currently specified in Section 7.3.1 of the operative Regional Public Transport Plan 2011-21.

The matter to be placed before the Subcommittee again in the first half of 2014 in the context of technical progress with ticketing and the gathering of stakeholder views.

The amendment was put and carried

The amendment became the motion

The motion was put and carried (HPTJC 13/6)

Meeting closed at 3.15pm

Docs #2326179

\* \* \* \* \*

*Return to report of Council meeting 28 March 2013*  
Report of Hamilton Public Transport Committee 4 March 2013

Cr Southgate highlighted the following points:

- The new Lakes and Gardens bus trial is proving successful with suggestions that it be extended to weekends and in the evenings. This can be considered in the network review.
- A gap was identified in the planning for children travelling to primary schools.
- Integrated electronic ticketing is likely to be 3-4 years away.
- Existing services need to be optimised prior to any further investment being secured.

Arising from discussion it was commented that:

- Anecdotal evidence from the drivers on the new Lakes and Gardens bus trials did not concur with the report that the trial was proving successful. Cr Hennebry requested that full details of the trial and the numbers of passengers carried be presented.

Cr Southgate moved/Cr Friar seconded.

WRC13/63 **THAT the decisions contained in Section A of the report of the Hamilton Public Transport Joint Committee held 4 March 2013 be noted and the recommendations contained in Section B be adopted.**

The motion was put and carried (WRC13/63)



**Minutes – Waikato Civil Defence Emergency Management Group Joint Committee – 4 March 2013**

File: 03 04 18 (Agenda Item #4.4) Docs#2354218

Cr Friar presented the following report to Council of the Waikato Civil Emergency Management Group Joint Committee dated 4 March 2013.

## **WAIKATO CIVIL DEFENCE EMERGENCY MANAGEMENT GROUP JOINT COMMITTEE**

Minutes of the meeting of the Waikato Civil Defence Emergency Management Group Joint Committee, held in the Waikato Civil Defence Group Emergency Co-ordination Centre, 150 Victoria Street, Hamilton at 1.14 pm on Monday 4 March 2013.

**MEMBERS PRESENT:** **Waikato Regional Council**  
Cr S Friar  
**Hauraki District Council Representative**  
Mayor JP Tregidga  
**Matamata Piako District Council Representative**  
Mayor H Vercoe  
**Otorohanga District Council Representative**  
Cr S Blackler  
**Taupo District Council Representative**  
Cr M Downard  
**Thames Coromandel District Council Representative**  
Cr P French  
**Waikato District Council Representative**  
Cr N Smith  
**Waipa District Council Representative**  
Cr D Finn

**IN ATTENDANCE:** **Ministry of Civil Defence and Emergency Management**  
S Vowles

**STAFF** **CEG Chair**  
L Cavers  
  
**Waikato Regional Council**  
Manager GEMO (L Hazelwood), Team Leader GEMO (G Ryan),  
Committee Administrator (D Thurlow).

**APOLOGIES** Hamilton City Council Representative, Cr PM Mahood, Waitomo District Council Representative, Mayor B Hanna, and Thames Coromandel District Council Representative, Mayor G Leach.

Accepted

**Confirmation of Agenda**

(Agenda Item 1)

Cr SP Friar moved/Mayor JP Tregidga seconded

CD13/45

**THAT the agenda of the Waikato Civil Defence and Emergency Management Group Joint Committee of 4 March 2013 be confirmed as the business for the meeting.**

**The motion was put and carried (CD13/45)**

**Disclosures of Interest**

(Agenda Item 2)

There were no interests disclosed.

**Minutes of Previous Meeting – 26 November 2012**

File: 03 04 18 (Agenda Item 3) Docs# 2301397

Cr N Smith moved/Cr SP Friar seconded

CD13/46

**THAT the Minutes of the Waikato Civil Defence Emergency Management Group Joint Committee meeting of 26 November 2012 be received and approved as a true and correct record.**

**The motion was put and carried (CD13/46)**

Members raised the following points:

- Joint Committee Chair, Mayor H Vercoe queried whether a response had been received from the Minister of Civil Defence and Emergency Management regarding the timing of the investigation into a national standard for tsunami sirens by the MCDEM. In response, the person tasked with providing the clarification has been on extended leave and will deal with the matter on their return.

**Joint Committee GEMO report**

File: 03 04 18 (Agenda Item) Docs# 2349479

Group Controller/Manager, L Hazlewood, provided a consolidated update on the work the Group Emergency Management office is undertaking, including key projects and any additional matters for Joint Committee attention with accompanying spreadsheet (Doc #).

During questions, answers and related discussion the Subcommittee raised or noted the following matters:

- Considerable effort went into developing the spreadsheet that provides the metrics, however now completed the Program Manager is only spending approximately 20 minutes each month maintaining the overview of the allocation of GEMO labour (time and cost). The data for the spreadsheet is provided by the financial team within the Waikato Regional Council.

Report of the WCDEMG Joint Committee 4 March 2013 – page 3

- The spreadsheet allows for annual planning with tangible data.
- The training component is contained within 'Group Readiness' rather than projects.
- Staff provided members with a description of 'Duty Officer – Monitoring' outlined on page 16 of the agenda.
- The Group Controller/Manager, L Hazlewood tabled Attachment 2: GEMO financial update to replace page 17 in the agenda. It was noted that given that the January 2013 financials were available they included the information in the replacement page.
- Members queried whether the Waikato Regional Council was planning for any budget increases over the next few years. Staff advised that budgets are what the Joint Committee agreed on and put forward for the WRC LTP at its meeting last year.
- Staff advised that there were additional costs or savings as such with the move to 150 Victoria Street. The Waikato Regional Council has a legislative requirement to provide a building for Civil Defence activities therefore the move was fully funded by the Waikato Regional Council.
- The Group Manager/Controller, L Hazelwood, reported that the budget is on track and that there are no over runs anticipated.
- At this stage in the meeting The Group Manager/Controller provided a demonstration of the Civil Defence website. Members were encouraged to visit the website as it is updated monthly.
- Mayor Tregidga introduced his alternate Councillor McLean to the Committee.
- Staff advised their intention to not apply for funding through the Resilience Fund this year but will likely have need next year. The CEG Chairperson outlined that the criteria for funding has been tightened noting that funding is more likely to be received if projects have a national benefit.
- Group Manager/Controller, L Hazlewood tabled a Waikato GEMO information sheet. It was noted that the information contained within the document is available on the website.
- Mystery Creek has offered the Waikato CDEM Group their facility as a backup for the purpose of an expandable Group Emergency Coordination Centre in the event of a large scale emergency or as a redundancy.
- Members commended Mystery Creek for their generous offer, noting that the building is located in an ideal position (between 2 arterial roads and an airport).
- It is intended that the Waikato CDEM Group will acknowledge the Corporate Citizenship displayed by Mystery Creek through its public relations campaigns.
- When asked, there were no members that indicated that they sat on the Mystery Creek Board.
- Staff advised that 150 Victoria Street has an acceptable level of earthquake proofing.
- In the event of an emergency, if 150 Victoria Street was not accessible, members queried how staff could be operational at Mystery Creek. In response staff advised that individual staff members carry USB sticks which contain all the necessary documents to operate in a response. The duty officer will have a laptop dedicated for GIS mapping. Also the EMIS system is web based with information stored at the national level that can be accessed from any location.

CD13/47 Cr SP Friar moved/Cr M Downard seconded.

**THAT the report 'Joint Committee GEMO report' (Doc # 2349473) dated 22 February 2013 be received for information.**

**The motion was put and carried (CD13/47)**

### **GEMO and Group Roles**

File: 03 04 18 (Agenda Item 5)

This report was covered under Item 4 – GEMO Report.

### **Summarised Co-ordinating Executive Group (CEG) minutes**

File: 03 04 18 (Agenda Item 6) Docs#2350067

CEG Chair, L Cavers, presented the summary of the CEG minutes of 1 February 2013.

Arising from discussion it was noted that:

- Cr Smith advised that the Waikato District Council approved the proposal for a funded professional CDEM staff member to be employed by and managed the Group Manager/Controller L Hazelwood for the purposes of developing Waikato District Council CDEM capabilities. The position would be physically located at WDC. This would occur on the de-establishment of the Waikato-Valley EOA at 30 June 2013.
- Cr Smith further advised that Hamilton City Council had approached the Waikato District Council with a proposal to join together, This was declined in favour of the GEMO proposal. [The question was raised as to whether Waipa, Otorohanga and Waitomo were going to be a smaller Waikato Valley EOA? Cr Finn advised that that is not the intention.
- S Vowles advised that there is a proposal for a WOW EOA (Waipa, Otorohanga and Waitomo) to be formed. This came from a discussion held with CEG representatives some time ago. Members advised that they were not aware of this proposal. Cr Smith undertook to follow this up with appropriate staff.
- It was felt that a co-ordinated approach to training will provide cost savings.
- A co-ordinated approach to a weather event is logical given that disasters are not isolated to one district, they cross boundaries.
- It would be detrimental to have a failure in WDC as that would reflect badly on the GEMO. Consequently, the Group Manager/Controller advised that the Ministry will be undertaking a review in one year to assess whether Waikato District Council is meeting its legal obligations.
- Staff advised that it will be drawing very distinct lines between GEMO operations and Waikato District Council operations for the purpose of transparency.
- CEG Chairperson, L Cavers advised that two CEG members were leaving their respective Councils, Ross McNeil (CEG Deputy Chair) and Nath Pritchard. CEG Chair, L Cavers noted that Ross McNeil had joined CEG following the release of the CAR and was a key member of the CEG addressing issues raised in this review. CEG Chair, L Cavers acknowledged both of these CEG members for their work for the Group.

**Commented [ldc1]:** No need to mention the metropolitan issue. I think I might have mention that CEG did not see the split out of Hamilton City Council as being an optimum solution but that it did enable them to concentrate on their issues which were specific to being a large metropolitan council.



Report of the WCDEMG Joint Committee 4 March 2013 – page 6

- The CEG Chair undertook to provide members with a copy of the Controllers Policy which clearly articulates this Committees position in respect to who should be eligible for the position of controller and the sort of attributes required for the role. Members felt this was important and were of the view that they did not want to see appointment of controllers by default.
- Councillor French advised that discussions had commenced with Thames Coromandel District Council. It was noted that only one controller is being sought from the Thames Coromandel District Council.

Cr M Downard moved/Cr N Smith seconded

CD13/50

**THAT:**

**1. The report 'Waikato CDEM Group Controllers update' (Doc# 2350938) dated 22 February 2013 be received for information, and that**

- **The WCDEMG Joint Committee approves the appointment of Blair Bowcott to the position of Local Controller for the Hamilton City Council.**

**The motion was put and carried (CD13/50)**

**Ministerial CDEM awards**

File: 03 04 18 (Agenda Item 10) Docs#2351508

Programme Manager, G Ryan, informed the Joint Committee of the recipients of the 2012 Ministerial CDEM awards and provided an opportunity for discussion regarding future nominations.

Arising from discussion it was noted that:

- Members are welcome to put forward a nomination at any time. It was noted that the process can take up to three years!
- The category of awards is listed on the Civil Defence website. Staff undertook to provide members with a link to the website.
- The Group felt that there were a number of CDEM Volunteers and staff that could be nominated for a Long Service Award for their work in Civil Defence.

Cr Smith moved/Cr Friar seconded

CD13/51

**THAT the report /Ministerial CDEM awards' (Doc#2351508) dated 22 February 2013 be received for information.**

**The motion was put and carried (CD13/51)**

**Waikato CDEM Group recognition**

File: 03 04 18 (Agenda Item 11)

This report was been covered within the other items on the agenda.

Report of the WCDEMG Joint Committee 4 March 2013 – page 7

**Items for next meeting**

File: 03 04 18

The next meeting is scheduled for 1 July 2013. The venue will be confirmed closer to the time.

Items noted were:

- Group Recovery Plan workshop.

Meeting closed at 2.50pm.

Doc #2354218

\* \* \* \* \*

*Return to report of Council meeting 28 March 2013*  
Report of the WCDEMG Joint Committee 4 March 2013

Arising from discussion it was noted that:

- Controller arrangements for the Waikato Valley EOA are being worked through.

Cr Friar moved/Cr Kneebone seconded.

**WRC13/64 THAT the report of the Waikato Civil Defence Emergency Management Group Joint Committee held 4 March 2013 be received and the decisions noted.**

**The motion was put and carried (WRC13/64)**

**Minutes – Policy and Strategy Committee – 5 March 2013**

File: 03 04 15 (Agenda Item #4.5) Docs#2356374

Cr Southgate presented the following report to Council of the Policy Committee dated 5 March 2013.



## POLICY AND STRATEGY COMMITTEE

Report of the Policy and Strategy Committee of the Waikato Regional Council held in the Board room, Deloitte building, 24 Bridge Street Hamilton, at 10.05am on Tuesday, 5 March 2013.

**MEMBERS:** Cr PA Southgate (Chair), Cr AI Armstrong, Cr NW Barker, Cr PR Buckley, Cr SP Friar, Cr J Hennebry, Cr ST Kneebone, Cr PM Legg, Cr LA Livingston, Cr RM Rimmington, Cr TM Stark.

**STAFF:** Group Manager, Policy and Transport (VRJ Payne), Committee Administrator (M Ahipene)

**APOLOGIES:** Cr LB Burdett (leave of absence)

Accepted

Before business commenced, Policy Advisor (A Banks) was invited to provide brief comment on South Waikato District Council's recent decision to delay the adoption of its draft Clean Air Bylaw. It was anticipated that a full assessment of the matter would be provided by way of report to the next Committee meeting in April (2013).

### **Confirmation of Agenda**

(Agenda Item 1)

Cr Buckley moved/Cr Barker seconded

PC13/17

### **RESOLVED**

**THAT with the deletion of item 10 "Population Change and Demographic Shifts in the Waikato Region", the agenda of the Policy and Strategy Committee of 5 March 2013 as circulated be confirmed as the business for the meeting.**

The motion was put and carried (PC13/17)

### **Disclosures of Interest**

(Agenda Item 2)

There were no disclosures of interest noted.

## **SECTION B: (FOR RECOMMENDATION TO COUNCIL)**

### **Land and Water Quality Subcommittee**

File: 03 02 42 (Agenda Item 3) Doc: 2352594

### **Healthy Rivers: Plan for Change/Wai Ora: He Rautaki Whakapaipai**

File: 23 10 18 (Agenda Item 4) Doc: 2351465

Agenda items 3 and 4 were presented and considered concurrently. The minutes of the Land and Water Quality Subcommittee meeting, held 28 February 2013, were tabled.

Report of the Policy and Strategy Committee 5 March 2013 – page 2

The Subcommittee had recommended that the Stakeholder Engagement Strategy (“the Strategy”) be used as the basis for engaging stakeholders in Healthy Rivers: Plan for change/Wai Ora: He Rautaki Whakapaipai Project (“the Project”), subject to changes and minor editing changes. A document demonstrating the changes and minor editing changes (Doc: 2357253) had been attached to the minutes.

Social Scientist (W Boyce) and Senior Policy Advisor (J Whetu) spoke to the report and presentation (Doc: 2355734). During questions, answers and related discussion the following was noted:

- Although the issue of koi carp was not included in the scope of the Project, the Technical Alliance Group would be tasked with reviewing the impacts on water quality by the pest fish.
- It was anticipated that the proposal would align as far as practicable with pending RMA reform and/or central government Land and Water initiatives.

In response to concerns, it was noted that the Strategy sought to provide the process for engagement and did not pre-empt the terms and/or membership of the Collaborative Stakeholder Group and Technical Alliance Group. It was anticipated that the decision on composition of the Collaborative Stakeholder Group would be made by Council governance whereas the composition of the Technical Alliance Group would be made by Council management, following a nomination process which included the provision for stakeholder participation.

Cr Barker moved/Cr Livingston seconded

PC13/18

**RESOLVED**

**THAT on the report of the Land and Water Quality Subcommittee held on 28 February 2013 be received and the decisions contained in Section A of the report be noted:**

Increasing Update of Environmental Practices on Sheep and Beef Farms

THAT the report ‘Increasing Update of Environmental Practices on Sheep and Beef Farms’ (Doc # 2333889) dated 23 January 2013 be received for information.

Healthy Rivers Plan for change/Wai Ora: He Rautaki Whakapaipai Project

THAT the report ‘Healthy Rivers: Plan for change/Wai Ora: He Rautaki Whakapaipai Project’ (Doc # 2354014) dated 20 February 2013 be received.

**RECOMMENDED TO COUNCIL**

**THAT the Stakeholder Engagement Strategy (Doc # 2154946) dated 20 February 2013 be used as the basis for engaging stakeholders in Healthy Rivers: Plan for change/Wai Ora: He Rautaki Whakapaipai Project, subject to changes requested by the Land and Water Quality Subcommittee and minor editing changes.**

**The motion was put and carried (PC13/18)  
Crs Hennebry, Rimmington and Stark voted against the motion.**

**Submission: Development Contributions Review: Discussion Document**

File: 23 10 18 (Agenda Item 5) Doc: 2347423

Principal Policy Advisor (B Dickie) presented the report which sought approval for a submission to the Department of Internal Affairs in response to the "Development Contributions Review: Discussion Document". A review of the cost of Development Contributions and the effect on economic growth had been signalled as a result of the Local Government reform process. The Discussion Document identified ten issues and 14 options for action. The proposed Council submission addressed each of the options and recommended the addition of an extra issue.

Following consideration, questions answers and discussion, the Committee confirmed its approval of the submission, as circulated. Given time constraints (the submission period was to close on 15 March 2013), the submission would be forwarded to the Department of Internal Affairs as a "staff submission", followed by Council endorsement once the matter gained approval through the required Council process (Council meeting on 28 March).

Cr Kneebone moved/Cr Buckley seconded

PC13/19

**RESOLVED**

**THAT the report "Submission: Development Contributions Review: Discussion Document" (Doc: 2347423 dated 16 February 2013) be received.**

**RECOMMENDED TO COUNCIL**

**THAT the submission to the Department of Internal Affairs LGNZ on Development Contributions Review be approved.**

**The motion was put and carried (PC13/19)**

**Regional Pest Management Plan Review – Adoption of Proposal**

File: 03 04 07 (Agenda Item 6) Doc: 2327303

The report provided documentation and information on the Waikato Regional Pest Management Plan 2013-2023 Review Proposal ("RPMP") and sought approval for public notification. Whilst not required, a "discussion document" had been circulated for feedback and the proposed RPMP, refined through the Regional Pest Management Committee.

Group Manager (J Simmons), Programme Manager (K Collins) Biosecurity Officer (D Hodges) and Biosecurity Officer (D Embling) spoke to the report and presentation (Doc: 2354809). Of Particular note:

- It was anticipated that the RPMP would be consistent with National Policy Direction, due to be complete in mid 2013. Should inconsistencies result, the RPMP could be revised prior to final adoption.
- "Good Neighbour Rules" had been designed to address the external effects of pests that spilled over from Crown land onto adjacent properties.
- The proposed RPMP remained largely unchanged given that the underlying pest management situation remained the same.

Staff provided a summary of notable changes and responded to questions.

Cr Buckley moved/Cr Kneebone seconded

PC13/20

**RESOLVED**

**THAT the report “Regional Pest Management Plan Review – Adoption of Proposal” (Doc: 2327303 dated 20 February 2013) be received.**

**RECOMMENDED TO COUNCIL**

1. **THAT Council note that although the National Policy Direction is only in draft form, the RPMP proposal complies with the NPD content as currently understood, and**
2. **THAT per Section 71(a) of the Biosecurity Act, Council is satisfied that the proposal is not inconsistent with:**
  - **the national policy direction**
  - **any other pest management plan on the same organism; and**
  - **that, during the development of the proposal, the process requirements for a plan in the national policy direction were complied with; and**
3. **Per Section 71(c) of the Biosecurity Act, Council is satisfied that the proposal has merit as a means of eradicating or effectively managing the subject of the proposal, and**
4. **Per Section 71(d) of the Biosecurity Act, Council is satisfied that each subject is capable of causing at some time an adverse effect on the values listed in that section and,**
5. **Per Section 71(e) of the Biosecurity Act, Council is satisfied that for each subject, the benefits of the plan would outweigh the costs, and**
6. **Per Section 71(f) of the Biosecurity Act, Council is satisfied that for each subject, persons who are required, as a group, to meet directly any or all of the costs of implementing the plan: would accrue, as a group, benefits outweighing the costs; or contribute, as a group, to the creation, continuance, or exacerbation of the problems proposed to be resolved by the plan, and**
7. **Per Section 71(g) of the Biosecurity Act, Council is satisfied that for each subject, there is likely to be adequate funding for the implementation of the plan, and**
8. **Per Section 71(h) of the Biosecurity Act, Council is satisfied that each proposed rule: would assist in achieving the plan's objectives; and would not trespass unduly on the rights of individuals; and**
9. **Per Section 71(i) of the Biosecurity Act, Council is satisfied that the proposal is not frivolous or vexatious, and**
10. **Per Section 71(j) of the Biosecurity Act, Council is satisfied that the proposal is clear enough to be readily understood**
11. **THAT the Proposed Waikato Regional Pest Management Plan 2013-2023 be approved for public notification.**

The motion was put and carried (PC13/20)

**SECTION A: (UNDER DELEGATION FOR THE INFORMATION OF COUNCIL)**

**Public Transport Strategic Network Review update**

File: 21 20 11 (Agenda Item 7) Doc: 2348828

Group Manager (V Payne) spoke to the report and presentation (Doc: 2357410) which provided an update on the public transport Strategic Network Review (“SNR”). Of particular note:

- The objective was to review the public transport services of the Waikato region to determine the optimal form of future network to meet the needs of the region.
- Feedback would be sought through a series of key stakeholder workshops to be held in late March.
- The Regional Transport Committee and Hamilton Public Transport Joint Committee would review the project outputs.
- It was anticipated that the SNR would be completed before the 2013 Local Elections (mid October).
- The SNR would be developed in collaboration with stakeholder partners.
- Whilst the SNR would not be open to public debate, public consultation would be undertaken through the Regional Public Transport review in 2014.

During questions answers and related discussion, membership to the Project Steering Group was identified as a matter that required further consideration. The SNR was to be guided through the Project Steering Group, which comprised of senior managers from NZTA; Hamilton City, Waikato District, South Waikato District and Waikato Regional Councils.

The view was expressed that membership of the Project Steering Group should include representation and input from those Councils faced with predominantly rural public transport issues.

Cr Rimmington moved/Cr Stark seconded

PC13/21

**RESOLVED**

**THAT the report “Public Transport Strategic Network Review update” (Doc: 2348828 dated 19 February 2013) be received.**

**The motion was put and carried (PC13/21)**

Moved Cr Rimmington, seconded Cr Stark,  
THAT Otorohanga, Waipa and Waitomo District Council representation be included on the Project Steering Group.

The motion was put and voting was recorded as 4 votes FOR and 7 votes AGAINST. The motion was lost.

**SECTION B: (FOR RECOMMENDATION TO COUNCIL)****Public consultation on future of the old Kopu Bridge**

File: 21 20 11 (Agenda Item 8) Doc: 2351842

The Group Manager (V Payne) presented the report which provided information and sought guidance on the public consultation process for the future of the old Kopu Bridge. NZTA had engaged with key stakeholders to evaluate options for the fate of the bridge which was no longer required for traffic purposes.

Report of the Policy and Strategy Committee 5 March 2013 – page 6

With a view to establish a Council position/submission to the process, three potential options were identified as follows:

1. Find a way to re-use and open the bridge for the public to enjoy.
2. Demolish the bridge.
3. Remain silent on the matter.

During questions answers and discussion, the following was noted:

- Retention of the bridge (option 1) would involve the transfer of ownership to a trust. Whilst NZTA was willing to pay for the cost of the upgrade, estimated to be \$2.3million, it had indicated that it would not pay for the ongoing maintenance, estimated to be \$250K per year.
- Demolition of the bridge would include the retention of the swing arm and the creation of a bridge museum, the cost of which was estimated to be \$3.9million, paid for by NZTA.
- Indications were that both options 1 and 2 had gained relatively even support from the local community.

On consideration of the information presented, the Committee agreed that it would not support any option that would potentially result in future cost to regional Council. Of the three options identified, Option 2 gained majority support from the members present. Staff undertook to prepare a Council submission advocating that the bridge be demolished.

Cr Legg moved/Cr Buckley seconded

PC13/22

**RESOLVED**

**THAT the report “Public consultation on the future of the old Kopu Bridge” (Doc # 2351842, dated 19 February 2013) be received.**

**RECOMMENDATION TO COUNCIL**

**THAT a submission to NZTA on the future of the old Kopu Bridge be prepared based on the feedback provided.**

**The motion was put and carried (PC13/22)**

**The costs of physical inactivity: towards a regional full-cost accounting perspective - Draft**

File: 03 00 01 (Agenda Item 8) Doc: 2347431

Programme Manager (B Huser) presented the report and presentation (Doc: 2356227) which provided an update on the recently published report on the costs of physical inactivity. The study had been undertaken to develop and test a more comprehensive approach to estimating the total costs associated; and to apply a full-cost accounting framework to a selected example. The Programme Manager highlighted the report findings and conclusions; and responded to questions.

Cr Barker moved/Cr Buckley seconded

PC13/23

**RESOLVED**

**THAT the report “The costs of physical inactivity: towards a regional full-cost accounting perspective - Draft” (Doc: 2347431 dated 22 February 2013) be received for information.**

**The motion was put and carried (PC13/23)**

Meeting closed 12.37pm.

Doc: 2356374

\* \* \* \* \*

*Return to report of Council meeting 28 March 2013*  
Report of the Policy and Strategy Committee 5 March 2013

Arising from discussion it was noted that:

- Cr Stark did not consider there was value for ratepayers in having a report on physical inactivity and considered that it was more appropriate for the Health Board to have undertaken it.
- Cr Southgate explained that it was part of Council's strategic planning.
- Cr Hennebry reported a negative comment from the DHB that it had not been invited to be involved.
- The Group Manager Policy and Transport confirmed that the DHB was one of the peer reviewers.
- Cr Burdett found the information useful in consideration of transport issues.
- Cr Rimmington considered the issue was outside of Council's business and compared the expenditure on the report with Council's inability to grant seeding funding for rural transport services.
- Cr Barker gave an update on the stakeholder engagement strategy from a meeting of the Land and Water Quality subcommittee held earlier in the day and an updated recommendation.

Cr Southgate moved/Cr Kneebone seconded.

**WRC13/65 THAT the decisions contained in Section A of the report of the Policy and Strategy Committee held 5 March 2013 be noted and the recommendations contained in Section B be adopted.**

**The motion was put and carried (WRC13/65)**

Cr Barker moved/Cr Kneebone seconded.

**WRC13/65.1 THAT the following wording be inserted in section 5.1 Resource Management Act 1991 of the Draft Stakeholder Engagement Strategy:**

**The Government is considering reform of the Resource Management Act, which may enable councils to consider a limited appeal process for those councils on a collaborative pathway. Should this reform become law, and Waikato Regional Council and Iwi partners agree, we will review opportunities in the new Resource Management Act, while also taking into account current legislation".**

**The motion was put and carried (WRC13/65.1)**

Cr Barker commented on the collaboration milestone achieved with the strategy and commended staff on the work undertaken.

Cr Southgate commented that the definition of collaboration was different to different groups and disagreed that historically Council had not collaborated much in the past.

Cr Armstrong questioned when the Land and Water Subcommittee would abrogate its responsibilities to the Policy and Strategy Committee.

#### **Adoption of Regional Pest Management Plan Review Proposal**

File: 95 07 61 (Agenda Item #4.5.1) Docs# 2369070

Cr Burdett moved/Cr Southgate seconded.

WRC13/66

**THAT.**

1. **The report 'Adoption of Regional Pest Management Plan Review Proposal' (RPMP) (doc#2369070 dated 21 March 2013) be received, and that**
2. **Waikato Regional Council adopts the RPMP proposal, with any minor grammatical and typographical corrections identified during production.**

**The motion was put and carried (WRC13/66)**

#### **Ordinary Business**

File: 02 30 00

#### **Submission: Improving our Resource Management System – a discussion document**

File:22 00 30 (Agenda Item #6.1) Docs#2370865

Principal Policy Advisor, B Dickie, distributed the updated submission (doc#2370865) and spoke to a power point presentation (doc#2373499).

Cr Kneebone moved/Cr Friar seconded.

WRC13/67

**THAT the updated and tabled report 'Submission: Improving our Resource Management System – a discussion document' (doc#2370865 dated 20 March 2013) be received.**

Arising from discussion it was noted that:

- The standardising of decisions was supported as it contributed to the consistency and streamlining of documents and decisions.
- Though regional government can be responsible for identifying natural hazards, a number of councils will not implement the information. This has been identified in the submission.
- Cr Southgate opposed the overall broad judgement approach contained in Section 6, 8<sup>th</sup> bullet point, and requested that the words 'maintain and enhance' in respect of the natural environment be retained and also requested more specific commentary be added to section 2.1 to signal the significant decline in biodiversity in the region.



- Cr Stark spoke in opposition to Cr Southgate's view in respect of more specific commentary for section 2.1 and also the use of the word 'massive', which she considered subjective.
- There was general discussion on the issue of consent processing fees and the setting of standardised fees.

A procedural motion to put the motion presently on the table ('that the report be received') was moved by Cr Rimmington and agreed to.

**The motion was put and carried (WRC13/67)**

Cr Barker moved/Cr Rimmington seconded

THAT Waikato Regional Council approves the 'Submission: Improving our Resource Management System – a discussion document' (doc#2360250 dated 20 March 2013) to be sent to the Ministry for the Environment by 2 April 2013.

An amendment was moved by Cr Southgate and seconded by Cr Kneebone

THAT Waikato Regional Council approves the 'Submission: Improving our Resource Management System – a discussion document' with Section B, 8<sup>th</sup> bullet point as amended by Council to include the words 'maintain and enhance' (doc#2360250 dated 20 March 2013) to be sent to the Ministry for the Environment by 2 April 2013.

The amendment was lost 5-6

An amendment to 'clumsy' wording in bullet point 2 was suggested by Cr Southgate and agreed to.

A procedural motion to put the substantive motion was called by Cr Rimmington and put to a show of hands. It was lost 3-6.

B Dickie continued working through the presentation and updated submission.

It was noted that:

- In respect of clause 38, there was very little in the discussion document that made a case for the proposal as described and in the absence of evidence it was not possible to support it. As a result of a subsequent conversation with the Minister, Council indicated it was comfortable to support the provision.

The substantive motion was re-stated.

Cr Barker moved/Cr Rimmington seconded

**WRC13/67.1 THAT Waikato Regional Council approves the 'Submission: Improving our Resource Management System – a discussion document' (doc#2360250 dated 20 March 2013) to be sent to the Ministry for the Environment by 2 April 2013.**

**The motion was put and carried (WRC13/67.1)**  
Crs Hennebry, Rimmington and Stark voted against

The Chairman and the CEO commended staff for their work on the submission.

**Minutes – Catchment Services Committee – 6 March 2013**

File: 03 04 08 (Agenda Item #4.6) Docs#2326236

Cr Kneebone presented the following report to Council of the Catchment Services Committee dated 6 March 2013.

## CATCHMENT SERVICES COMMITTEE

Report of the Catchment Services Committee of the Waikato Regional Council held in the Council Chamber, Waikato Regional Council office, 401 Grey Street, Hamilton East at 10.05 am on Wednesday 6 March 2013.

**PRESENT:** Councillors ST Kneebone (Chair), PM Legg, TM Stark, and SP Friar B Pope, R Hicks, M Lumsden, G McBride, R McGuire, J Sanford and M Moss.

**STAFF:** Group Manager River and Catchment Services (DS Fowlds), Division Manager Business Process (BA Peploe), Division Manager Catchment Management (D Speirs), Operations Manager Rivers and Drainage (G Russell), and Committee Administrator (D Thurlow).

**APOLOGIES:** G Baker, S Smith and Councillor P R Buckley.

### Confirmation of Agenda

(Agenda Item 1)

Cr Kneebone moved/R McGuire seconded

CAT13/1 **THAT the agenda of the Catchment Services Committee of 6 March 2013 as circulated be confirmed as the business for the meeting.**

**The motion was put and carried (CAT13/1)**

### Disclosures of Interest

(Agenda Item 2)

There were no disclosures of interest.

## SECTION A: (UNDER DELEGATION FOR THE INFORMATION OF COUNCIL)

### Aka Aka/Otaua Land Drainage Subcommittee

File: 03 02 04, (Agenda Item 3)

R Hicks moved/M Lumsden seconded

CAT13/2 **THAT the minutes of the Aka Aka/Otaua Land Drainage Subcommittee meetings of 10 August 2012 (Doc #2245034), 14 September 2012 (Doc # 2272810), 12 October 2012 (Doc # 2353891), 9 November 2012 (Doc # 2303568), 14 December 2012 (Doc # 2328135), 27 January 2013 (Doc #2124570) and 8 February 2013 (Doc #2349265) be received and the decisions made at those meetings approved.**

**The motion was put and carried (CAT13/2)**

During questions, answers and related discussion the Subcommittee raised or noted the following points:

- On page 17 of the agenda, Members noted that the Aka Aka Otaua Land Drainage Subcommittee minutes state that the date the minutes were approved and confirmed as '9<sup>th</sup> day of March 2012' when they should state '2013'.

**River and Catchment Services 2012/2013 Work Programme Status Report to 31 January 2013**

File: 3.04 08, (Agenda Item 4)

Cr Kneebone moved/S O'Sullivan seconded

CAT13/3

**THAT the report "River and Catchment Services – 2012/2013 work programme status report to 31 January 2013" (Doc #2353109 dated 22 February 2013) be received for information.**

**The motion was put and carried (CAT13/3)**

Division Manager, D Speirs, presented a 2012/13 work programme status report of those activities undertaken by the River and Catchment Services Group to 31 January 2013.

During questions, answers and related discussion the Committee raised or noted the following points:

- Under the Activity of Resilient Development, it was queried whether or not the advice to District Council's on hazard information had fed into the South Waikato District Plan. In response staff advised that the Programme Manager; Policy and Transport is responsible for co-ordinating Waikato Regional Council's submission process into other Council's District Plan processes. It was further noted that the Regional Policy Statement has taken a much stronger stance in respect to Natural Hazards.
- On a recent site visit up the Mokau a member observed in excess of 500 whitebait stands noting the commercial value of the stands is around \$10,000-\$20,000 each. It is understood that there is no charging regime by the Waikato Regional Council for such stands. Given the commercial value of the stands Members queried why these owners are not charged and suggested that this be looked at as a potential funding source. In response staff advised that whitebait stands are a permitted activity, specifically the structures, within Council's Regional Plan. It was further noted that this issue is currently being highlighted through the co-management process, specifically as whitebait are the only species that can be harvested on a commercial basis with no permit. However the management of this fishery is the responsibility of other agencies, and this Council is not specifically involved in.
- It was further noted that this unmanaged fishery is in serious decline. Each zone has a commitment to biodiversity and this is an issue that needs to be addressed.
- The next stage of mangrove removal includes 9 hectares this year. The removal will commence 11 March 2013.
- A condition of consent states that research will be undertaken specifically on water quality upon removal of the mangroves.
- As part of the consent implementation, staff have commissioned a banded rail study on what, if any, relationship exists between banded rail and mangroves.
- The question was raised about what changes have occurred to ecology to have created this problem with mangroves. In response, it was advised that there are several reasons, namely changes to the catchment, water course flows, and sedimentation. It was further noted that harbour restoration and mangrove management is part of the Harbour and Catchment Management Plan that incorporates the Upper Waikato.

**SECTION B: (FOR RECOMMENDATION TO COUNCIL)**

**Lake Taupo Erosion and Flood Strategy Update**

File: 03 02 31, (Agenda Item 5)

Programme Manager: Community Safety, A Munro, provided an update on the Lake Taupo Foreshore Erosion and Flood Strategy project, specifically on proposed (interim) erosion works for Kuratau.

During questions, answers and related discussion the Committee raised or noted the following points:

- The works at Kuratau will have environmental benefits in respect to erosion and water quality.
- The Programme Manager provided background information around the development that has led Council to this position.
- Development and infrastructure close to the beach has exacerbated the impact and significance of the erosion.
- Members congratulated Council and the community on taking a softer, longer term approach.
- The Group Manager outlined the proposed funding split for Stage 2 work at Kuratau and provided background information on Project Watershed.

R Hicks moved/G McBride seconded

CAT13/4

**THAT the report “Lake Taupo Erosion and Flood Strategy Update (Doc #2347413 dated 6 March 2013) be received.**

**Recommended That:**

1. **Councillor S Kneebone, Councillor L Burdett and R Laing (or DS Fowlds) be confirmed as Waikato Regional Council representatives for negotiating a final funding arrangement with Taupo District Council and the hydro power companies for the (interim) Stage 2 works at Kuratau.**
2. **Council support the financial contribution offered by the power companies as a means of progressing the Stage 2 work at Kuratau, subject to final negotiation outcomes in conjunction with Taupo District Council.**

**The motion was put and carried (CAT13/4)**

**Swan Road Drainage: Pumping Levels**

File: 3.04 08, (Agenda Item 6)

Division Manager, D Speirs, updated the Committee on the Swan Road drainage issue, and sought support for the direction staff are taking on this issue.

During questions, answers and related discussion the Committee raised or noted the following points:

- The original design of the Drainage District was based on a pastoral farming model not a cropping model.

Report of Catchment Services Committee 6 March 2013 – page 4

- Members held the view that staff were undertaking the right course of action, however felt that caution needed to be exercised around costs and the impacts that they will have on people and their well being in the Drainage District.
- A 25% rate increase will mean a fairly significant increase for those in the Drainage District.
- The 25% increase will clear the \$60,000 debt over a course of three years.
- Staff advised that some of the landowners in the area undertake their own pumping, allowing them to develop their own water level regimes, so in effect they are paying for this service, in addition to their drainage rates.

M Lumsden moved/R McGuire seconded

CAT13/5

**THAT the report “Swan Road Drainage: Pumping Levels”** (Doc #2345674) dated 13 February 2013) **be received.**

**Recommended That:**

**The present pumping regime as set and adopted by Waikato District Council, remain operative.**

**The motion was put and carried (CAT13/5)**

**Provision of Funding Incentives for Sustainable Land Management Works**

File: 75 40 35 (Agenda Item 7)

Land and Lakes Programme Manager, K Neilson, provided the Committee with an update of the review and development of River and Catchment Services land management work programmes, including:

- The benefits of providing funding incentives to land owners for these works.
- Current projects and improvements that can be made to River and Catchment Services work programmes.
- Recommendations on how to proceed with incentivised funding of land management works.

During questions, answers and related discussion the Committee raised or noted the following points:

- Concern was expressed by the Committee that it didn't make sense to fine tune the greater SLM project when the LIA work has not been completed.
- In response, staff advised that recommendation 3 recognises that small savings can be made now before the wider prioritisation review and Land and Water objectives have been developed.
- Discussion ensued around the issue of trying to tweak solutions to a project when the whole jigsaw has not been put together.
- Members held the view that discharging compartments for under performance is a concern considering that in some cases this is a direct result of Council not being a good neighbour.
- In recent years \$300,000 has been spent on upgrading these compartments, therefore to dump them does not reflect well on Council.
- The private/public partnership needs to be encouraged.
- The Group Manager advised that the recommendations are about making some priority calls in this current environment; specifically where Council's time and effort is spent in order to participate effectively in the prioritisation process and land and water projects.

Report of Catchment Services Committee 6 March 2013 – page 5

- It was felt that the recommendations are not clear and are sending mixed messages.
- Members were of the opinion that they were not in an informed position in order to make a decision. Their concerns specifically related to how the pieces of the jigsaw will be brought together to develop synergies across the different work streams.
- It was also considered that community conversations need to happen given that land ownership changes frequently.
- The Division Manager advised that this work is not finished. There is an expectation from the public that this work is included in the Annual Plan. This report was intended to provide Members with an understanding of where Council is at with the process.
- Staff further advised that it is not business as usual; Council is closely looking at the value and priority of the work programmes and what it is providing.
- Portfolio Manager for Land and Water provided the Committee with information on the development of land and water objectives.
- Whilst all this work is being done, the Committee agreed on the need to create a cultural change in the thinking of landowners, particularly the responsibility of stewardship that comes with the privilege of farming.
- It was suggested that the words 'with a view to seeking discharge' be deleted in recommendation 3.
- Staff advised that LIA's finished in the late 1980's. Therefore the term LIA infers historical agreements.
- A review in the next six months will help build the picture around this project that will feed into the Long Term Plan process and also the 10 year programme.

R McGuire moved/M Moss seconded

CAT13/6

**THAT the report "Provision of funding incentives for sustainable land management works" (Doc #2351303 datedv21 February 2013) be received.**

**Recommended That**

- 1. Council endorse the present catchment programmes and development projects currently identified, and that**
- 2. A review of isolated LIAs be carried out in the relevant zones of those agreements that are outside priority catchments and / or provide limited value, and that**
- 2. Catchment programmes and funding policies for incentivised works be reviewed as part of the 10-year Land and Water strategic plans and associated zone programmes, with a view to providing further information for consideration in the next Long Term Plan**

The motion was put and carried (CAT13/6)

**SECTION A: (UNDER DELEGATION FOR THE INFORMATION OF COUNCIL)**

**Stopbank Performance – Annual Plan Consultation**

File: 03 0408, (Agenda Item 8)

The Programme Manager: Asset Management, A Martin, outlined the approach being taken for communicating with landowners on the programme to improve and maintain underperforming stopbanks through the 2013/2014 Annual Plan process.

During questions, answers and related discussion the Committee raised or noted the following points:

- Concern was raised that a recent legal opinion stated that if stopbanks are not up to standard, notification to landowners nullifies Council's potential for a challenge through the Court system should a stopbank fail. The Lower Waikato Liaison Subcommittee felt that this was unacceptable. However it was noted that Council has a duty of care to landowners protected by the scheme, and that council's legal responsibilities and management of liability requires a proactive management of the issues, including landowners being advised of the condition of their stopbanks and consulted on the proposed programme and funding requirements to address the issue.
- At its November 2012 meeting, the Lower Waikato Liaison Subcommittee requested a report from staff on bringing forward the stopbank work and requested that staff outline the pros and cons of borrowing money against the scheme. To date a report has not been received.
- If the Lower Waikato was to bring forward the work on its stopbanks, the Group Manager advised that the Funding Policy would determine how the work was funded. Council can make changes to a Long Term Plan direction in an Annual Plan; however it would need to be very specific about the implications.
- There is also disquiet from the Lower Waikato Liaison Subcommittee in respect to the reduced levels of service and the design standards associated with the stopbanks.
- Weather conditions are ideal for finishing stopbanks.
- It was queried why the degradation has occurred?
- Staff provided information on the poor condition of assets transferred from other agencies, the settlement rates of stopbanks, and the scheme review that was undertaken on the Mangawara and the impact that this had on the Lower Waikato.
- Members felt that the community will not pick up the seriousness of the issue through the newsletter.
- The Group Manager acknowledged that stopbanks are below scheme design standard performance in a number of areas; however he advised that a proactive plan was in place to bring the stopbanks systems back up to full scheme standard and to put Council into a better position going forward.
- Waikato Regional Council took over the management of assets (stopbanks, pumps, floodgates) in the Lower Waikato from District Councils. In taking on these assets, a significant amount of money has been spent on bringing the assets up to standard.
- The view was expressed that the newsletter does not reflect to landowners 'what's in it for me'. Therefore more explanation would be useful.
- It was suggested that Members Lumsden and Hicks sit down with staff and identify further actions to reflect the comments and concerns of the Committee.



Report of Catchment Services Committee 6 March 2013 – page 7

- The Waihou Piako Liaison Subcommittee Chairperson noted that the status report indicated that the Warahoe stopbank upgrades would be completed if the budget permits. The Chairperson further noted that he expects all sections of Warahoe to be completed this year even it requires an overspend beyond the \$500,000 that was approved to bring forward from 2013/14.

Cr Kneebone moved/R Hicks seconded

CAT13/7 **THAT the report “Stopbank Performance – Annual Plan consultation” (Doc #2349130 dated 22 February 2013) be received.**  
**The motion was put and carried (CAT13/7)**

**Land and Licences**

File: Z15 125, (Agenda Item 7)

Land Management Officer, L Alix updated the Committee on the Lower Waikato Zone licenses expiring 31 May 2013 and sought direction on the Waihou Piako and Lower Waikato Zone licence fees based on advice obtained from registered valuers.

During questions, answers and related discussion the Subcommittee raised or noted the following points:

- Longer term licences to a farmer are more valuable than shorter term licences.
- Members queried whether the licence fees include caveats that allow for major earthworks on individual properties. In response staff advised that this is a standard condition of the licence.
- The terms and conditions specify what Council’s expectations are of the licensees.
- The terms and conditions in the 5<sup>th</sup> year cycle will be addressed automatically.

R Hicks moved/M Lumsden seconded

CAT13/8 **THAT**  
**1. The report “Land and Licences” (Doc #2349937 dated 25 February 2013) be received. (and)**  
**2. All applicable Waihou Piako Zone and Lower Waikato Zone Licence fees for the year commencing 1 June 2013 be set at the same levels as for the previous year.**  
**The motion was put and carried (CAT13/8)**

**Drought Update**

Programme Manager: Community Safety, A Munro, provided an update on the drought situation. He confirmed that as at 10.00am on 6 March 2013 a drought was declared for the Waikato.

Meeting closed at 12.47pm

\* \* \* \* \*

*Return to report of Council meeting 28 March 2013*  
Report of Catchment Services Committee 6 March 2013

A correction was made to the resolution wording for the item Provision of Funding Incentives for Sustainable Land Management Works and re stated:

CAT13/6 THAT the report "Provision of funding incentives for sustainable land management works" (Doc #2351303 dated 21 February 2013) be received.

Recommended That

1. Council endorse the present catchment programmes and development projects currently identified.
2. Catchment programmes and funding policies for incentivised works be reviewed as part of the 10-year Land and Water strategic plans and associated zone programmes, with a view to providing further information for consideration in the next Long Term Plan

The motion was put and carried (CAT13/6)

Cr Kneebone moved/Cr Burdett seconded.

WRC13/68 **THAT the decisions contained in Section A of the report of the Catchment Services Committee held 6 March 2013 be noted and the recommendations contained in Section B, noting the correction to Item CAT13/6 (Provision of funding incentives for sustainable land management works) removal of the words 'with a view to seeking discharge' from bullet point number 2, be adopted.**

The motion was put and carried (WRC13/68)

**Minutes – Regional Pest Management Committee – 6 March 2013**

File: 03 04 07 (Agenda Item#4.7) Docs# 2354692

Cr Southgate presented the following report to Council of the Regional Pest Management Committee dated 6 March 2013.

## REGIONAL PEST MANAGEMENT COMMITTEE

Report of the Regional Pest Management Committee of the Waikato Regional Council held in the Council Chamber, Waikato Regional Council office, 401 Grey Street, Hamilton East at 1.11pm on Wednesday 6 March 2013.

**MEMBERS:** Councillor LA Livingston (Chair)  
Councillor PR Buckley  
Councillor ST Kneebone  
Councillor RM Rimmington  
Councillor SP Friar

**IN ATTENDANCE:** Councillors T Stark and P Legg

**STAFF:** Group Manager Biosecurity-Heritage (JH Simmons), Regional Pest Management Strategy Operations Manager (PG Russell), Programme Manager Natural Heritage (K Collins), and Committee Secretary (D Atkinson).

**APOLOGIES:** Councillor LB Burdett (Leave of absence), Cr P Buckley (lateness)

Accepted

### **Confirmation of Agenda**

Agenda Item 1

Cr Rimmington moved/Cr Friar seconded

RPC13/1 **THAT the agenda of the Regional Pest Management Committee of Wednesday 6 March 213 be confirmed as the business for the meeting.**

**The motion was put and carried (RPC13/1)**

### **Disclosures of Interest**

Agenda Item 2

There were no disclosures of interest.

## **SECTION A: (UNDER DELEGATION FOR THE INFORMATION OF COUNCIL)**

### **Regional Pest Management Strategy Operational Update**

Agenda Item 3 (Docs # 2330891)

Regional Pest Management Strategy Operations Manager (PG Russell) provided a mid-year operational update of the key aspect of the pest animal and plant activities contained within the 2012/13 Regional Pest Management Strategy Operational Plan.

During the presentation questions and answers, the Committee noted or discussed;

Report of Regional Pest Management Committee 6 March 2013 – page 2

- For no obvious reason privet complaints and responses have been lower this year than other seasons.
- RPMP policy development has been interesting when combined with the 1500 plus enquiries that are received annually.

Councillor Buckley in meeting at 1.23pm

- The Desert Road legume control project (which includes broom, gorse and lupins) is a partnership programme involving six agencies
- No new infestations of sea spurge have been found but a 100 new plants had been found at the original site at Aotea Heads.
- Limited white bryony work has been carried out in the absence of MPI funding this year. No new infestations have been found. Six plants have been controlled at Aria and one at Mokauiti. Access has finally been obtained to one key property.
- Alligator weed control is behind schedule due to the EPA reassessment process. New sites have been found at Mystery Creek, Aka Aka and Te Awamutu.
- Spartina control has been undertaken at the Thames Marina.
- The outcome of the EPA reassessment has seen approval granted for five years for four key herbicides (Metsulfuron, Haloxfop, Triclopyr and Imazapyr). Committee members expressed disappointment that the reassessment process had caused unreasonable delay to pest control programmes. It was agreed Group Manager Biosecurity Heritage (J Simmons) would arrange for A McKenzie (EPA) to present at the next meeting to debrief the Committee on the reassessment process.
- It was agreed without a formal resolution being passed that a letter of congratulation would be sent Fletchers/Fulton Hogan for their environmental management of pest plants during construction of the Waikato Expressway Ngaruawahia Bypass Project.
- A region wide single consent has been notified and heard to replace 24 current consents for pest plant control. The final set of conditions is due on 25 March and there is confidence a good set of conditions will be granted.
- A trial of a koi carp trap at Lake Waikare during 7-12 December and 11-18 January 2013 had seen 12 tonnes of koi removed in thirteen lifts of the trap. From this catch 6 tonnes (13,920 litres) of dry organic material high in N and P has been produced by the thermophillic digester.
- Outstanding results have been achieved in possum control areas. At Port Waikato and Te Kopia (aerial) a zero residual trap catch had been recorded. Nukuhakari (ground) 0.37% and Te Kohanga (3.75%) has returned excellent initial control results. Similar results had been achieved under the Hamilton Halo project for Hope Bush, Johnson Bush, and Te Tapui.

Cr Kneebone moved/Cr Rimmington seconded

RPC13/2

**THAT the report 'Regional Pest Management Strategy Operational Update' (Doc # 2330891) dated 29 January 2013 be received for information.**

**The motion was put and carried (RPC13/2)**

**Beachcare Annual Report 2011/2012**

Agenda Item 4 (Docs # 2352759)

Beachcare Co-ordinator (S Stephens) provided the Committee with an overview of the Waikato Beachcare programme, a summary of the outcomes from 2011/2012 and information on the biodiversity values of the dune ecosystem.

During questions, answers and related discussion the Committee raised or noted the following matters:

**Benefits of Healthy Dunes**

- Provide coastal hazard mitigation by reducing coastal flooding and erosion risk
- Important to threatened biodiversity values and a national priority ecosystem under the NZ Coastal Policy Statement.
- Provide the natural character of our coasts
- Support rare habitat (coastal forest) and bird life.

Only 11.6% of dune lands original extent remains. The balance has been lost through;

- Burning/clearing
- Grazing/cattle droving
- Development (levelling/capping of dunes)
- Rabbits
- Exotic plants

Current threats to dune ecosystems include

- Pest plants
- Pest animals
- Beach users

The Waikato Regional Council Beachcare Programme focuses on community based dune restoration. There are currently twenty sites (Coromandel twelve West Coast eight).

Cr Buckley out of meeting at 2.15pm

The issue was raised of concerns in the Marakopa and Whitianga communities about erosion of sand dunes and in particular the threat this can pose to houses and property. Staff responded by advising sand dunes are a dynamic environment and dunes go through a natural process of withdrawal (erosion) and extension. Problems are caused when development occurs on fully extended dunes. The Committee noted the issues raised relating to Marakopa and Whitianga were being handled by a multi agency project team which included resident groups.

Cr Friar moved/Cr Kneebone seconded

RPC13/3

**THAT the report 'Beachcare Annual Report 2011/2012' (Doc # 2352759) dated 6 March 2013 be received for information.**

**The motion was put and carried (RPC13/3)**

Report of Regional Pest Management Committee 6 March 2013 – page 4**Animal Health Board Strategy Update**

Agenda Item 5 (Docs # 2353271 &amp; 2353265)

Animal Health Board Staff, Frank Pavitt and Brent Webster, provided an update and accompanying presentation (Doc # 2353265) on progress with the eradication of TB within the Waikato.

During questions, answers and related discussion the Committee raised or noted the following matters:

- The outcome of the merger of the Animal Health Board and NAIT has been the formation of a new organisation called OSPRI which will provide operational solutions for New Zealand's primary industries.
- The revised NPMS objectives to 2025/26 have resulted in the development of the following three primary objectives;
  1. Establish the feasibility of eradication from wildlife population by;
    - Eradication from two extensive bush areas.
    - Continued freedom from TB in areas already eradicated.
  2. Eradicate TB from wildlife from at least 2.5 million hectares of Vector Risk Area (VRA) by June 2026.
  3. Prevent establishment of TB in possum populations in Vector Free Area during the strategy.

**Secondary Objective**

Maintain national TB infected annual prevalence at lowest possible level and at no greater than 0.4% during the strategy.

- Waikato continues to have low infected herd numbers (currently two North Waikato dairy herds and one South Waikato dairy herd). However breakdowns in other Vector Free Areas of NZ, notably Nth Canterbury, Northland and Taranaki reinforce concerns that this is a long term disease and there can be no complacency
- Control operations in the Waikato Regional Council area are progressing well for 2012/2013 and planning for 2013/2014 is well advanced.

Cr Rimmington moved/Cr Kneebone seconded

RPC13/4

**THAT the report 'Animal Health Board Strategy Update' and presentation from (Docs # 2353271 & 2353265) dated 26 February 2013 be received for information.**

**The motion was put and carried (RPC13/4).**

**Regional Pest Management Plan Review – Adoption of Proposal**

Agenda Item 6 (Docs # 2351717)

Programme Manager Natural Heritage (K Collins) provided the Committee with the documentation associated with the Regional Pest Management Plan Review Proposal.

Report of Regional Pest Management Committee 6 March 2013 – page 5

The Committee noted the report had been fully debated by the Policy and Strategy Committee who had made recommendations to Council. It was now referred to this Committee as a courtesy.

Cr Rimmington moved/Cr Kneebone seconded

RPC13/5

**THAT the report 'Regional Pest Management Plan Review – Adoption of Proposal' (Doc # 2351717) dated 20 February 2013 be received for information.**

**The motion was put and carried (RPC13/5).**

**PSA-V in the Kiwifruit Industry**

Agenda Item 7 (Docs # 2351964)

Biosecurity Officer (J McInnes) introduced guest speakers Andrew Harrison, Biosecurity Manager of Kiwifruit Vine Health and Richard Glenn, a kiwifruit grower and previous Kiwifruit Vine Health Waikato Co-ordinator.

A Harrison of Kiwifruit Vine Health provided information on the development of the National Pest Management Plan for PSA-V that had been presented to the Minister for Primary Industries in October 2012.

During questions, answers and related discussion the Committee raised or noted the following matters:

- A conservative estimate (Lincoln University) is that the economic impact of Psa-V will be between \$740M and \$885M over the next fifteen years and there will be a \$2B loss on land value. There will also be job losses and multiplier effects.
- Now that Psa-V is in New Zealand it will never be eradicated.
- Growers and the wider industry working collectively with a National Pest Management Plan in place is the best option to limit ongoing impacts of Psa-V.
- It is very unlikely that any substance will be found that fully manages Psa-V risks.
- Management of abandoned orchards and wild kiwifruit will be future challenges.
- The origin of Psa-V has not been determined.

R Glenn, kiwifruit grower from Ngahinapouri provided the Committee with a grower's perspective as to how Psa-V has impacted on his business and also other growers with the region. The following points were made during the presentation:

- Waikato growers have been fortunate in that there is greater isolation of kiwifruit operations in the Waikato.
- The current situation with kiwifruit can be likened to being 2 years into a ten year project.
- Many Bay of Plenty grower face difficult times with payments from Zespri due to cease in June 2013.

Report of Regional Pest Management Committee 6 March 2013 – page 6

Cr Kneebone moved/Cr Friar seconded

- RPC13/6 **THAT the report 'PSA-V in the Kiwifruit Industry' (Doc# 2351964) dated 22 February 2013, and the presentation "Psa-V: A growers perspective" from Richard Glenn be received for information.**  
**The motion was put and carried (RPC13/6).**

Meeting closed at 3.25pm

Doc# 2354692

\* \* \* \* \*

*Return to report of Council meeting 28 March 2013*

Report of Regional Pest Management Committee 6 March 2013

Arising from discussion it was noted that:

- The Port Waikato Beachcare programme has started up again.
- A request was made for a report on the Beachcare programmes to a future RPMC meeting.

Cr Rimmington moved/Cr Kneebone seconded.

- WRC13/69 **THAT the decisions contained in Section A of the report of the Regional Pest Management Committee held 6 March 2013 be noted.**

**The motion was put and carried (WRC13/69)**

**Minutes – Finance and Audit Committee – 7 March 2013**

File: 03 04 03 (Agenda Item #4.8) Docs#2326863

Cr Legg presented the following report to Council of the Finance and Audit Committee dated 7 March 2013.



## FINANCE AND AUDIT COMMITTEE

Report of the Finance and Audit Committee meeting of the Waikato Regional Council held in the Council Chambers, Waikato Regional Council office, 401 Grey Street, Hamilton East at 11.06am on Thursday 7 March 2013.

**MEMBERS:** PM Legg (Chair), AI Armstrong, PR Buckley, SP Friar, ST Kneebone, LA Livingston, RM Rimmington, PA Southgate, TM Stark,

**STAFF:** Group Manager Finance (M Garrett), Programme Manager Finance (J Becker), Group Manager Corporate Services (J. Stewart) Committee Administrator (DG Atkinson).

**APOLOGIES:** Cr LB Burdett (leave of absence). Cr NW Barker, Cr J Hennebry

### Confirmation of Agenda

(Agenda Item 1)

The Chair indicated that item 13 (Audit Arrangements Letter 2013) would be considered following item 7 (Investment Monitoring Report December 2012 Quarter). Following conclusion of item 13 the meeting will adjourn. After the adjournment the meeting will move into Public Excluded session to consider Items 18 (Investment Fund – Equity Fund Manager Recommendation) and 17 (Mercer Quarterly Report).

Cr Southgate Moved/Cr Rimmington Seconded

FA13/1 **RESOLVED THAT the agenda of the Finance and Audit Committee of 7 March 2013 including the amended order of items detailed by the Chair be confirmed as the business for the meeting.**

**The motion was put and carried (FA13/1)**

### Disclosures of Interest

(Agenda Item 2)

There were no disclosures of interest.

## SECTION A: (UNDER DELEGATION FOR THE INFORMATION OF COUNCIL)

### Rates Information as at 31 January 2013

File: 08 15 08 (Agenda Item 3)

The purpose of the report presented by Programme Manager Finance (M Garrett) was to provide a summary on rates activity to date for the 2012/13 financial year and seek approval for the writing off of unrecoverable rates. During the presentation, subsequent questions and answers the Committee noted or discussed:

Report of Finance and Audit Committee 7 March 2013 – page 2

- Total unpaid rates of \$12,508,048 are categorised as:  
On payment arrangement \$5,480,900  
Current nett unpaid \$3,757,188  
Arrears nett unpaid \$3,269,960
- Since the last report to the Committee the November 2012 penalty run has been processed and a total of \$924,743.39 penalties generated against 29,445 current invoices.
- Staff responded to questions by advising there is currently no benchmarking against other Councils, and all means of recovery have been pursued in respect of the rates recommended for write off.
- The contribution of staff in reducing 2013 current rates net arrears to 4.33% (compared with 5.21% at the same time in 2012), by increasing rates on payment arrangements to be acknowledged.

Cr Southgate Moved/Cr Livingston Seconded

FA13/2

**THAT**

- 1 The report “Rates Information as at 31 January 2013” (Doc # 2341778 dated 6 February 2013) be received**
- 2 The committee approve the write off of prior year rates arrears totalling \$2,517.43 in relation to 2004/2005**
- 3 The committee approve the write off of prior year rates arrears totalling \$1,121.76 for two rating units in Waitomo District considered abandoned land.**

**The motion was put and carried (FA13/2)**

Councillor Livingston out of meeting 11.15am

**SECTION B: (FOR RECOMMENDATION TO COUNCIL)**

**Financial Performance and Financial Forecast to 31 January 2013**

File:08 01 50 (Agenda Item 4)

The purpose of this item presented by Programme Manager Finance (J Becker) was to provide an overview of the financial performance results to January 2013 and the outcome of the full year financial forecast.

Councillor Buckley in meeting at 11.18am

During and subsequent to the presentation the Committee noted or discussed:

- Anticipated financial outcomes resulting from recent decisions on the Moanataiari project will be provided at the May Committee meeting.
- In response to a question Group Manager Finance (M Garrett) undertook to ascertain the scope of financial analysis being undertaken on the Koi Carp recovery project.

Report of Finance and Audit Committee 7 March 2013 – page 3

- A report will be provided at the May 2013 Committee meeting regarding the Public Transport Reserve which has a forecast balance at 30 June 2013 of \$2.245M.
- The forecast total of budget amendments is \$773 000 not \$783 000 as stated in recommendation 2 of the report

Cr Southgate Moved/Cr Kneebone Seconded

FA13/3

**THAT**

**That the report “January 2013 Financial Performance and Financial Forecast” (Doc 2343586 dated 11 February 2013) be received.**

**RECOMMENDED TO COUNCIL**

- 1 That the committee approves forecast budget amendments to operating revenue and expenditure totalling \$773,000 as set out in the report.
- 2 That the committee approves the transfer of operating surplus of \$175,000 to meet operating capital expenditure as set out in the report.

The motion was put and carried (FA13/3)

**SECTION A: (UNDER DELEGATION FOR THE INFORMATION OF COUNCIL)**

**Investment Fund Performance and Cash Management Report to 31 January 2013**

File:08 11 51 (Agenda Item 6)

The purpose of this item presented by Group Manager Finance (M Garrett) was to provide the Committee with an update on the performance of Council's Investment fund for the period ended 31 January 2013. Details of formatting changes that have been made to the report template were also outlined.

Cr Rimmington Moved/Cr Buckley Seconded

FA13/4

**THAT the report “Investment Fund Performance and Cash Management Report to 31 January 2013” (Doc # 2348870 dated 19 February 2013) be received for information.**

The motion was put and carried (FA13/4)

**Investment Monitoring Report December 2012 Quarter**

File: 08 11 55M (Agenda Item 7)

This purpose of this item presented by R Garrett (Mercer) was to provide an update on the quarterly investment monitoring report. During the presentation the Committee noted that:

Report of Finance and Audit Committee 7 March 2013 – page 4

- Good market returns were achieved from Trans Tasman and Global Equities markets, plus Real Assets (property and infrastructure) during the quarter.
- Returns for the quarter have exceeded Council's long term investment objective (4% after inflation and fees over 10 years). Council's portfolio has returned 0.8% ahead of the benchmark portfolio (before fees) over the last 3 years.

Cr Rimmington Moved/Cr Buckley Seconded

FA13/5

**THAT the report "Investment Monitoring Report December 2012 Quarter" (Doc # 2353944 dated 27 February 2013) be received for information.**

**The motion was put and carried (FA13/5)**

**Audit Arrangements Letter 2013**

File: 04 01 60 (Agenda Item 13)

The purpose of this item introduced by Group Manager Finance (M Garrett) and then presented by C Susan (Audit Director) with assistance from A Graham (Audit Manager), was to present the Audit Arrangements letter and seek approval for the Chairman to sign the letter on behalf of Council. The presentation covered the following matters outlined in the audit arrangements letter

- Waikato Regional Council's business risks/issues and audit response
- Areas of audit interest across all Local Authorities
- Audit NZ approach to the audit of WRC information systems
- Logistics (such as audit team composition, timing and fees)
- Schedule of information needed to enable Audit NZ undertake the audit effectively and efficiently (Appendix 2)

During questions and answers subsequent to the presentation the Committee was advised by C Susan that Audit NZ is interested in business and decision making processes.

Cr S Kneebone Moved/Cr S Friar Seconded

FA13/6

**THAT:**

- 1 That the report "Audit Arrangements Letter 2013" (Doc # 2353865 dated 27 February 2013) be received; and**
- 2 That the Chairman be authorised to sign the audit arrangements letter for the year ended 30 June 2013.**

**The motion was put and carried (FA13/6)**

**2012/13 Second Quarter Non-financial Performance Results**

File: 01 14 12A (Agenda Item 5)

The purpose of this item presented by Corporate Planning and Development Manager (A Jane) was to review non-financial performance for the second quarter of the 2012/13 financial year and provide an expected end of year result. It was noted ongoing development of non-financial reporting needs to provide a linkage between level of service provided and resources used.

Cr Southgate Moved/Cr Kneebone Seconded

**FA13/7 THAT the report “2012/13 Second Quarter Non-financial Performance Results” (Doc #2348866 dated 19 February 2013) be received for information.**

**The motion was put and carried (FA13/7)**

Meeting adjourned at 12.25pm

Meeting resumed at 1.00pm

Cr Livingston in meeting at 1.00pm

Cr Rimmington and Cr Stark out of meeting at 1.00pm

**FA13/8 Resolutions to Exclude the Public**

Cr Friar Moved/Cr Livingston Seconded

**THAT in accordance with the provisions of Standing Orders NZS 9202:2003 Incorporating Amendment No 1, Appendix A&B (p40/42) and Section 48 of the Local Government Official Information and Meetings Act 1987, the public be excluded from the following part/s of the meeting:**

**The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:**

<b>Item No.</b>	<b>Item Name and general subject of each matter to be considered</b>	<b>Reason for passing this resolution in relation to each matter</b>	<b>Ground(s) under Section 48(1) for the passing of this resolution</b>
<b>16</b>	Non-rates Debtors	Good reason(s) to withhold exist(s) under Section 7	Section 48 (1) (a)
<b>17</b>	Mercer Quarterly Report	Good reason(s) to withhold exist(s) under Section 7	Section 48 (1) (a)
<b>18</b>	Investment Fund – Equity Fund Manager Recommendations	Good reason(s) to withhold exist(s) under Section 7	Section 48 (1) (a)

**This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:**

Item No	Reason/s for withholding official information	Section/s
16	Protection of privacy of natural persons	S 7 (a)
16, 17, 18	Prejudice commercial position	S7 (b) (ii)

**THAT in accordance with the provisions of Standing Orders NZS9202:2003, (Incorporating Amendment No 1) Clause 2.16.4 and the Local Government Official Information Act 1987, Section 48(5) and (6) that with respect to items 17 and 18 R Garrett of Mercers remains in the public excluded session to provide advice to Council.**

**The motion was put and carried (FA13/8)**

Return to Open Meeting 1.20 pm

**NZ Local Government Insurance Corporation (Civic Assurance) – Draft Statement of Intent for the year ended 31 December 2013**

File: 04 05 21 (Agenda Item 8)

The Manager Finance and Audit, M Garrett, presented the report (doc#2353900), noting:

- The additional share offer has been deferred until May. When the company's legal position is clearer, the issue will be brought back to Council.

Cr Kneebone Moved/Cr Southgate Seconded

FA13/13

**THAT the report “NZ Local Government Insurance Corporation (Civic Assurance) – Draft Statement of Intent for the year ended 31 December 2013” (Doc # 2353900 dated 27 February 2013) be received for information.**

**The motion was put and carried (FA13/13)**

**Local Authority Shared Services (LASS) – Draft Statement of Intent 2013-14**

File: 51 04 09B (Agenda Item 9)

Group Manager Finance and Audit, M Garrett, presented the report (doc#2353075) noting the three shared services currently operating under the LASS Council Controlled Organisation (CCO):

Report of Finance and Audit Committee 7 March 2013 – page 7

- Shared Valuation Database (SVDS)
- Waikato Regional Transport Model (WRTM)
- Regional Insurance brokerage procurement,

and noting:

- Its support to the Waikato Local Government (Mayoral) Forum.
- The requirement for LASS to have a draft statement of intent ready on or before 1 March 2013, for comment.
- Staff have no proposals for amendment to the draft.

Cr Buckley Moved/Cr Kneebone Seconded

FA13/14

**THAT:**

- 1 That the report “Local Authority Shared Services (LASS) – Draft Statement of Intent 2013-14” (Doc #2353075 dated 25 February 2013) be received; and**
- 2 That the Finance and Audit Committee approves the Local Authority Shared Services Statement of Intent for 2013-14.**

**The motion was put and carried (FA13/14)**

**Local Authority Shared Services (LASS) – Six Monthly Report to Shareholders to 31 December 2012**

File: 51 04 09B (Agenda Item 10)

The Group Manager Finance and Audit, M Garrett, presented the report of the LASS six monthly report to shareholders (doc#2352773), noting:

- Performance measures are mostly on target for achievement.

Cr Buckley Moved/Cr Livingston Seconded

FA13/15

**THAT the report “Local Authority Shared Services - Six Monthly Report to Shareholders to 31 December 2012” (Doc # 2352773 dated 25 February 2013) be received for information.**

**The motion was put and carried (FA13/16)**

**Regional Software Holdings Limited Draft Statement of Intent 2013-14**

File: 51 00 00 (Agenda Item 11)

The Group Manager Finance and Audit, M Garrett, presented the report (doc#2353973) seeking approval of the Regional Software Holdings Ltd Draft Statement of Intent.

Report of Finance and Audit Committee 7 March 2013 – page 8

Arising from discussion it was noted that:

- IRIS is the only activity operating in the CCO at present, funded by the participating councils.
- Waikato Regional Council's share of costs is currently treated in the balance sheet as a work in progress.
- The CCO will become operational once the participating councils start to use IRIS, planned for June/July 2013, at which stage the work in progress assets will be transferred to Investments.
- A further report is due at the May Finance and Audit Committee meeting.

The Group Manager Corporate Services, J Stewart, advised that a meeting with other Regional Councils interested in joining IRIS is scheduled to take place the following day.

Cr Kneebone Moved/Cr Buckley Seconded

FA13/17

**THAT**

- 1 That the report “Regional Software Holdings Limited Draft Statement of Intent 2013-14” (Doc #2353973 dated 27 February 2013) be received; and**
- 2 That the Finance and Audit Committee approves the Local Authority Shared Services Statement of Intent for 2013-14.**

**The motion was put and carried (FA13/17)**

**Tenders Board Contracts October to December 2012**

File: 08 01 11 (Agenda Item 12)

The Group Manager Finance and Audit, M Garrett, presented the report (docs#2343421, 2173918) outlining the contracts awarded by the Tenders Board for the period 1 October 2012 to 31 December 2012.

Cr Buckley Moved/Cr Friar Seconded

FA13/18

**THAT the report “Tenders Board Contracts October to December 2012” (Doc # 2343421 dated 11 February 2013) be received for information.**

**The motion was put and carried (FA13/18)**

**SECTION B: (FOR RECOMMENDATION TO COUNCIL)**

**Environmental Initiatives Funding Report**

File: 01 17 96Q (Agenda Item 14)

The Programme Manager, Natural Heritage, K Collins presented five requests to the Environmental Initiatives fund (doc#2345697).



Report of Finance and Audit Committee 7 March 2013 – page 9

Arising from discussion it was noted that:

- WRC's contribution to the Nocturnal Tours is recognised by the logo on the fact sheet and an introductory talk prior to the walk. K Collins to check that it appears in any advertising and on the bat detector.

Cr Southgate Moved/Cr Livingston Seconded

FA13/19

**RESOLVED**

1. **THAT the report "Environmental Initiative Fund Application"** (Docs # 2345697 dated 14 February 2013) **be received, and**

**RECOMMENDED TO COUNCIL**

2. **All grant recipients be subject to the following conditions, that:**
  - **The recipient report to Council on the project after completion of the project or after one year, and**
  - **WRC's contribution be appropriately recognised, and**
  - **Should the project not proceed within six months of funding approval, such approval will become null and void unless other provisions are arranged between the applicant and the Council**
3. **Council award \$2,500 from the Environmental Initiatives Fund to Waikato Museum for running the Nocturnal Tours programme focused on bat conservation.**

**The motion was put and carried (FA13/19)**

Cr Kneebone Moved/Cr Livingston Seconded

FA13/19.1

4. **Council award \$5,000 from the Environmental Initiatives Fund to Te Aputa Trust for weed control and replanting at the Te Aputa pa site and reserve in Te Puru.**

**The motion was put and carried (FA13/19.1)**

It was noted that K Collins will ensure that as this is the third and final stage of the programme, no similar applications from Te Aputa Trust will be presented.

Cr Buckley Moved/Cr Kneebone Seconded

FA13/19.2

5. **Council award \$4,300 from the Environmental Initiatives Fund to Poihakena Marae to restore and stabilise the Wainui Stream as it enters Raglan Harbour.**

**The motion was put and carried (FA13/19.2)**

Cr Livingston Moved/Cr Buckley Seconded

- FA13/19.3     **6. Council award \$1,500 from the Environmental Initiatives Fund to Grandview Community Garden Trust to improve water management at the garden and run 'water wise' education programmes.**

**The motion was put and carried (FA13/19.3)**

Arising from discussion it was noted that while the immediate audience is limited to the local community, there is an opportunity for the benefit to be shared with the wider community.

The water wise connection in partnership with Hamilton City Council is to be encouraged. K Collins will discuss/follow up with the City.

Cr Buckley Moved/Cr Livingston Seconded

- FA13/19.4     **7. Council award \$39,000 from Environmental Initiatives Fund to Port Waikato Beachcare for restoration of the Port Waikato sand spit.**

**The motion was put and carried (FA13/19.3)**

Arising from discussion it was noted that the recent fire in the area had re-energised the community.

Meeting closed at 1.48 pm

\* \* \* \* \*

*Return to report of Council meeting 28 March 2013*  
Report of Finance and Audit Committee 7 March 2013

Cr Legg moved/Cr Kneebone seconded.

- WRC13/70     **THAT the decisions contained in Section A of the report of the Finance and Audit Committee held 7 March 2013 be noted and the recommendations contained in Section B be adopted.**

**The motion was put and carried (WRC13/70)**

**Minutes – CEO KPI and Remuneration Subcommittee – 13 March 2013**

File: 03 04 03 (Agenda Item #4.9) Docs#2363172

Cr Buckley presented the following report to Council of the CEO KPI and Remuneration Subcommittee dated 13 March 2013.

## WAIKATO REGIONAL COUNCIL

Report of the Waikato Regional Council CEO KPI and Remuneration Subcommittee held in the Chairman's Office, Waikato Regional Council office, 401 Grey Street, Hamilton East at 1.00 pm on 13 March 2013.

**MEMBERS:** Cr PR Buckley (Chairman), Cr PM Legg, Cr RM Rimmington

**IN ATTENDANCE:** Cr LB Burdett (via teleconference)

**APOLOGY:** Cr Burdett for absence. Cr Rimmington for lateness.

**STAFF/ADVISORS:** Advisor (G Tims), Committee Administrator (D Snape).

CEKPI13/5 **Confirmation of Agenda**  
(Agenda Item 2)

Cr Legg moved/Cr Buckley seconded

**THAT the agenda for the CEO KPI and Remuneration Subcommittee of 13 March 2013, as circulated, be confirmed as the business for the meeting.**

**The motion was put and carried** (CEKPI13/5)

**Disclosures of Interest**  
(Agenda Item 3)

There were no disclosures of interest.

### SECTION A: (UNDER DELEGATION FOR THE INFORMATION OF COUNCIL)

CEKPI13/6 **Resolution to Exclude the Public**

Cr Buckley moved/Cr Legg seconded

**THAT in accordance with the provisions of Standing Orders NZS9202:2003 incorporating Amendment No. 1, Appendix A & B (p40/42) and Section 48 of the Local Government Official Information and Meetings Act 1987, the public be excluded from the following part of the meeting.**

**The general subject of the matter to be considered while the public is excluded, the reason for passing this resolution in relation to this matter and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:**

Item No.	Item Name and general subject of matter to be considered	Reason for passing this resolution in relation to matter	Ground(s) under Section 48(1) for the passing of this resolution
4	CEO Recruitment Process	Good reason(s) to withhold exist under Section 7	Section 48(1)(a)

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

Item No	Reason/s for withholding official information	Section/s
4	Conduct of negotiations	S7(i)

THAT in accordance with the provisions of Standing Orders NZS9202:2003, (Incorporating Amendment No 1) Clause 2.16.4 and the Local Government Official Information Act 1987, Section 48(5) and (6) that with respect to item 4 CEO Recruitment Process, Greg Tims remains in the public excluded session to provide advice to Council.

The motion was put and carried (CEKPI13/6)

Return to Open meeting 1.59 pm

**Item reported into Open Meeting**

It was reported into Open Meeting that G Tims (Advisor) be instructed to continue the process for the recruitment of the CEO, Waikato Regional Council.

Meeting closed 2.00 pm

Doc #2363172

\* \* \* \* \*

*Return to report of Council meeting 28 March 2013*

Report of the CEO KPI and Remuneration Subcommittee 13 March 2013

Cr Rimmington moved/Cr Burdett seconded.

**WRC13/71** THAT the decisions contained in Section A of the report of the CEO KPI and Remuneration Subcommittee held 13 March 2013 be noted.

The motion was put and carried (WRC13/71)

### **External Committee reports**

Cr Friar attended a meeting of the Hauraki Gulf Forum. The Spatial Plan was agreed to by all the relevant councils and agencies. Appointments of the eight iwi representatives are still to be made.

Cr Burdett attended a meeting of the Taupo nui-a-tia group where reconsenting of the boat ramps around Taupo was agreed.

Cr Buckley reported that the Waikato Triennial Agreement has now been signed by all member councils.

Cr Hennebry was congratulated on arranging for a scientist to be present at Cr Rimmington's farm to discuss urine sensitivity.

Cr Rimmington attended a meeting of Mighty River Power Karapiro Domain board and a submission had been made to Waipa District Council in respect of the build up of weed in the Lake which could jeopardise rowing regattas.

Cr Kneebone reported on the forthcoming Balance Farm Environment awards dinner and a field day on 3 May in the Otorohanga area looking at a hill country/dairy farm conversion. An agreement has been formalised between the National Trust and WRC.

The CE, B Laing, advised that when the Balance Farm Environment Award winners were announced a trip would be arranged to the winning farm for councillors. Also that should there be a conflict of dates with Council committees and the community day, then Council would 'make it happen' that Councillors could attend the field day.

The Mayoral Forum is developing policies for the region to work together. The costs will be addressed in the CE's submission to the Draft Annual Plan.

### **Hearing Committee Reports in terms of the Resource Management Act 1991**

File: 03 20 00

#### **DTF Holdings Ltd**

File:60 99 17A (Agenda Item 5.1#) Docs#2360967

Cr Burdett moved/Cr Barker seconded.

WRC13/72

**THAT the report/decision of the Matamata-Piako District Council and the Waikato Regional Council Hearing Commissioners in respect of the resource consent applications by DTF Holdings Ltd be noted.**

**The motion was put and carried (WRC13/72)**

**Report of Routine Documents Executed Under Seal**

(Agenda Item #6.3)

Cr Friar moved/Cr Rimmington seconded.

WRC13/73

**THAT the following routine documents executed under the Common Seal for the period 5-20 March 2013 be received for information.**

**Drainage easement** in gross of right to drain water over that land shown as F and M on DP414493 (Lot 1 CT 454430) and G and H on Lot 2 CT 454431 between Ellen May Douglas and Allen Needham Trust Ltd and Waikato Regional Council. (WRC1798)

**Drainage easement** in gross in favour of WRC – Fonterra (Tatua), No 1 Road, Waitoa, marked A and B on DP 440258 (WRC1799)

**Drainage easement** in gross in favour of WRC M and J Roach subdivision – 165A Schollum Road, Eureka marked A and B on DP 457579 Loy 1, and C on DP 457579 Lot 2. (WRC1800)

**Drainage easement** in gross in favour of WRC OS Barker subdivision – 515 Matangi Road, Matangi Lot 2 and 3 on DP406409, CT 422534 and 422535. (WRC1801)

**Drainage easement** in gross in favour of WRC C and J Jackson subdivision – 43 Campbell Street, Waihou DP423950, CT 492893, 163491 . (WRC1802).

**The motion was put and carried (WRC13/73)****Resolutions to Exclude the Public**

(Agenda Item #7)

Cr Kneebone moved/Cr Barker seconded.

WRC13/74

**THAT in accordance with the provisions of Standing Orders NZS 9202:2003 Incorporating Amendment No 1, Appendix A&B (p40/42) and Section 48 of the Local Government Official Information and Meetings Act 1987, the public be excluded from the following part/s of the meeting:**

**The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:**

Item No.	Item Name and general subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
8.1	Council Minutes – 28 February 2013	Good reason(s) to withhold exist(s) under Section 7	Section 48 (1) (a)

		Conclusive reason(s) to withhold exist(s) under Section 6	Section 48 (1) (a)
<b>8.2</b>	Council Minutes – 7 March 2013	Good reason(s) to withhold exist(s) under Section 7	Section 48 (1) (a)
<b>8.3</b>	Finance and Audit Committee Minutes – 7 March 2013	Good reason(s) to withhold exist(s) under Section 7	Section 48 (1) (a)
<b>8.4</b>	CEO KPI and Remuneration Subcommittee – 13 March 2013	Good reason(s) to withhold exist(s) under Section 7	Section 48 (1) (a)

**This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:**

<b>Item No</b>	<b>Reason/s for withholding official information</b>	<b>Section/s</b>
8.1,	Maintenance of the law and right to a fair trial	S6 (a)
8.1,8.2, 8.3	Protection of privacy of natural persons	S7 (a)
8.1, 8.3,	Prejudice commercial position	S7 (b) (ii)
8.4, 8.2, 8.4	Conduct of negotiations	S7 (i)
8.1,	Maintain legal professional privilege	S7 (g)
8.1,	Commercial activities	S7 (h)
8.1,	Right of Appeal	S48 (2) (a) (i)

**The motion was put and carried (WRC13/74)**

Return to Open Meeting 2.58 pm

Meeting closed 3.00 pm

\_\_\_\_\_  
Chairman